



ASUC Student Union Board of Directors

Agenda & Minutes

Friday, July 17th
9 AM | Virtual Meeting via Zoom

Please note change in Zoom room! See below for updated link.

Title	Name	Present
ASUC Student Union Board Members		
Title	Name	
Chair	Ken Lohatepanont	Present
ASUC President	Victoria Vera	Present
ASUC Executive Vice President	Melvin Tangonan	Present
GA President	Luis Tenorio	Present
GA Internal Vice President	Liz Lawler	Present
Undergraduate Representative	Brian Zhou	Absent
Graduate Representative	Martin Siron	Present
University Representative	Michelle De Guzman	Present
University Representative	Vacant	
University Representative	Fabrizio Mejia	Present
Faculty Representative	Greg Aponte	Present
Faculty Representative	Jennifer Miller	Absent
Ex-officio Members		
ASUC Student Union Executive Director	Bahar Navab	Present



Find Zoom information here:

<https://berkeley.zoom.us/j/8852670917>

Meeting ID: 885 267 0917

Passcode 8669

One tap mobile

+16699006833,,8852670917# US (San Jose)

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Dial by your location

+1 669 900 6833 US (San Jose)

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+1 301 715 8592 US

+1 312 626 6799 US (Chicago)

888 788 0099 US Toll-free

877 853 5247 US Toll-free

Meeting ID: 885 267 0917

Find your local number: <https://berkeley.zoom.us/u/adjOSBdPtc>



Community Agreements

- Everyone participates, no one dominates - share airtime
- Honor time limits; staying on schedule is everyone's responsibility
- Speak your truth without blame or judgment
- Articulate hidden assumptions; challenge cherished beliefs
- Listen for understanding - inquire (ask) before you advocate (persuade)
- Remain open to outcome and innovation
- Critique ideas, not people or actions
- Recognize participants' contributions
- Be fully present at meetings and prepared
- Have fun!

Call to order at ___9:08am___

- I. Approval of the Agenda and Minutes
 - A. Motion from Fabrizio, second from Martin
 - B. Fabrizio motion to change agenda (add public comment), second by Luis
- II. Vice chair election 5 mins
 - A. Tabled for now
- III. Executive Director updates 15 mins
 - A. La Cocina has moved out of the Student Union, except Pinky and Reds
 - B. 1951 contract ends in July; Bahar plans to offer to extend commission based contract so they don't pay rent until they're open
 - C. Bears Lair was planned to open for fall; looking into getting campus approval for outdoor dining. Did not charge rent for April through July. Bahar wants Board approval to adjust their rent agreement in contract to be commission based in light of COVID closures.



- D. RareTea vacated in February; new vendor is interested
- E. Bookstore doing curbside but looking for approval for in store; might be looking to adjust their rent agreement
- F. Amazon operating as usual
- G. Upcoming Programming:
 - 1. Open Mic (7/17 12pm) Instagram [@asucstudentunion](#)
 - 2. Crafter Dark Event (8/6 8pm) signup [here](#)
- IV. Vote on SU reopening in the Fall 10 mins
 - A. Allow Bahar to activate a building policy change to limit building use to Cal community (students, staff, faculty) only if it is in line with campus policies and guidelines, with the opportunity to change as scenarios/needs change; Bahar to work with David R. on specific language for policy change to account for Events flexibility, etc.
 - B. Fabrizio motions to approve; Luis seconds; unanimous consent
- V. Discussion of vision and goals from last year 10 mins
 - A. Priorities from 2019-20 [here](#)
 - B. Ken will send out follow up communication to get further feedback
- VI. Discussion of re-envisioning from last year 10 mins
 - A. Tabled for this meeting
- VII. P&R and 1951 discussion/vote 10 mins
 - A. Will be discussed in closed session
- VIII. Board committee appointments 5 mins



- IX. Closed session — discussion of active contracts & vendors 10 mins
 - A. Melvin motions to move into closed session with Sarah staying; Michelle seconds
 - B. Ken moves to end closed session
- X. Adjournment at 11:03am



ASUC Student Union Organization & Governance Committee

Agenda & Minutes
Tuesday, August 18th | 9-10 AM
<https://berkeley.zoom.us/j/5106425420>

Title	Name	Present
Committee Members		
Board Chair	Ken Lohatepanont	Yes
ASUC President	Victoria Vera	Yes
GA President	Luis Tenorio	No
ASUC Chief Legal Officer	Athalia Djuhana	Yes
ASUC EVP Chief of Staff	Jedidiah Tsang	Yes
ASUC Senator	Rebecca Soo	Yes
SU Experience Director	Monica Duran	Yes
SU Executive Director	Bahar Navab	No
SU Executive Assistant	Nikou Shafghagi	Yes

Call to order at ___ 9:06 am ___

- I. Approval of the agenda 2 min
 - A. Moved by Jedi and second by Lia
- II. Public comment 3 min
 - A. None
- III. Chair election 5 min



- A. Ken would like to move forward with being Chair
 - B. Jedi self-nominated as Vice Chair
 - C. Ken moves to continue as chair and Jedi appointed as vice chair- no objections
- IV. Self introductions 5 min
- A. Members and staff introductions
- V. Recap of last year 5 min
- A. Bylaw reviews
 - B. Review of committee responsibilities
 - C. Plan end of semester retreat and involve more committee members
- VI. Discussion of committee roles and responsibilities 5 min
- A. See below for Org & Gov charge from CASSA
- VII. Discussion of board retreat/envisioning meeting 10 min
- A. How the Board would like to lead the SU and which direction they would like to lead the SU
 - B. Held an onboarding meeting
- VIII. Board recommendations
- A. Suggestions for anti-blackness training for the Board
 - 1. How about for committee members?
 - B. Suggestions for online modules for folks who are unable to attend the meeting
 - C. Suggestions for training/onboarding for committee members



IX. Adjournment

Meeting adjourned at 9:48 AM

Motion	Owner	Vote	Notes
Motion to approve agenda		Unanimous	
Motion to adjourn the meeting		Unanimous	

Materials for today's meeting:

Role of Org & Gov:

The Organization and Governance Committee shall plan annual or semester retreats/trainings for the Board, recommend updates to the CASSA and Board Charter and Bylaws as necessary, and seek and approve appointments to Admin hiring committees convened by the Executive Director or his/her designee. The Organization and Governance Committee shall also serve to advise the Board on policy, approving the addition or removal of staff positions to the SU Admin, and, when appropriate, giving advice to the Executive Director of the SU Admin as to the performance review of Admin personnel. The Organization and Governance Committee shall also provide the Campus Administrator who the Executive Director reports to with a performance review of the Executive Director of the SU Admin, including a recommendation of termination in officer or of reassignment. The Executive Director is responsible for the performance of SU Admin personnel, including but not limited to, hiring, performance management, equity adjustments, and staffing changes, with the exception of Human Resources and working title changes, which require Board approval. Additionally, this committee will advise SU Admin Student Services on strategic planning, long-term development, and program expansion.



ASUC Student Union Board of Directors Agenda & Minutes

Thursday, August 20th

9 AM | Virtual Meeting via Zoom | <https://berkeley.zoom.us/j/5106425420>

Title	Name	Present
ASUC Student Union Board Members		
Title	Name	
Chair	Ken Lohatepanont	Yes
ASUC President	Victoria Vera	No
ASUC Executive Vice President	Melvin Tangonan	Yes
GA President	Luis Tenorio	Yes
GA Internal Vice President	Liz Lawler	Yes
Undergraduate Representative	Brian Zhou	Yes
Graduate Representative	Martin Siron	Yes
University Representative	Michelle De Guzman	Yes
University Representative	Emily Liu	Yes
University Representative	Fabrizio Mejia	Yes
Faculty Representative	Greg Aponte	Yes
Faculty Representative	Jennifer Miller	No
ASUC Student Union Executive Director	Bahar Navab	Yes



Community Agreements

- Everyone participates, no one dominates - share airtime
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- Speak your truth without blame or judgment
- Articulate hidden assumptions; challenge cherished beliefs
- Listen for understanding - inquire (ask) before you advocate (persuade)
- Remain open to outcome and innovation
- Critique ideas, not people or actions
- Recognize participants' contributions
- Be fully present at meetings and prepared
- Have fun!

Call to order at ____9:04 am_

- | | | |
|------|--|---------|
| I. | Approval of the Agenda and Minutes | 1 min |
| | A. Motion to approve by Liz and seconded by ? | |
| II. | Public comment | 5 mins |
| | A. None | |
| III. | Vice chair election | 5 mins |
| | A. Position has been vacant- no additional work outside of meetings. Shared role with the chair- faculty rep or staff person can be vice chair | |
| | B. Ken nominates Michelle for Vice Chair- no objections. Michelle is named Vice Chair. Congratulations Michelle! | |
| IV. | Chair updates | 3 mins |
| | A. Welcome Emily Liu to the Board | |
| V. | Executive Director updates | 20 mins |
| | A. Cal Student Store is open for in-store retail as of 8/10 | |



- B. Amazon will return to normal hours as of next week
- C. Basic Needs will have indoor and outdoor sites weather permitting
- D. STEP will be handing out technology also weather permitting
- E. Art Studio has curbside pickup and working out more details for more services possibly
- F. Proposal going to City of Berkeley today to create physically distanced space in MLK second and third floor
- G. Another proposal to turn all conference rooms into Zoom rooms- support GSI for private teaching space- support students who are non-residential and need a private space- students who have job interviews and need a quiet private space.
- H. State guidelines that has an impact on the SU operation are limiting outside of Cal community folks on campus - polling and election needs might be an exception to this guideline
- I. Bears Lair is not open at this time
- J. 1951 is willing to open
- K. Bank of The West is allowed to open should they want to.
- L. Contracts
 - 1. 1951 expired end of July- interested in renewing and we would like a more flexible contract- contract was a commission based model only. The Kiosk model might be more viable. More info to come next Board meeting



2. Bears Lair- no interest at the moment to open- we are proposing some modifications to their contract
3. Pinky and Reds- highly unlikely that UDAR can support a non-campus entity. The SU is not able to subsidize given the budget restraints at the moment. ED suggests that we revisit this closer to Spring semester.
4. Tenant interested in Eshleman lobby space who would like to present to the Board in the October meeting.

M. Budget update

1. Waiting to hear from Campus's official revised budget call.
2. Conservative assumption is that Spring is also remote. Pls note this is not a campus decision.
3. We are looking at roughly \$1.2 million in loss and a significant portion of commercial revenue. Contributing factors: Pepsi sponsorship reduction- no events- Bear's Lair's rent- catering- 1951 and Esh lobby- additional costs for more PPE and equipment and COVID related costs.
4. Strategies the SU is taking: not paying tax contribution to the Division of SA- moved staff salaries off of commercial revenue and into LSP fee (still working within bounds of what is allowed)- not filling vacancies- asked to not pay contribution to ASUC and GA- reassigned staff from Events team to Facilities (jaime Santoyo)-



reduced students staffing nad consolidated function- put a couple of our staff on temp layoff.

5. The revised budget will be sent to the Board once done.

- N. The SA Division is looking at potential divisional alignment and realignments- This has been long in conversation. The Business Operations Events Team will combine with the Student Union's Event Services. Their funding source will come with them and won't have an impact on the SU budget. Tiffany Perales is the head of that team and will be reporting to Bahar and our Events team will be reporting to Tiffany. Staff are excited to join efforts and this creates further opportunities for both teams.
- O. Andy Hang is hired as our new building supervisor and will start after security clearance as a part of Facilities team.
- P. The SU is working on a number of initiatives to address anti-blackness and racism. The student staff have been involved. Working on some projects- Bahar will have an advisory group- mural projects. All these will be ongoing work.

- VI. Discussion of vision form 10 mins
- A. Please complete the form before the scheduled September meeting to discuss this specific topic.
- VII. Reports and recommendations from committees 5 mins
- A. Org and Gov met officially and Bus and Ops met unofficially.



B. Org and Governance Committee

1. Ken was elected as Chair, Jedidiah Tsang was elected as Vice Chair
2. Discussed annual Board retreat and what format we would like given it would be online
3. Recommendation for anti-blackness training for the Board
4. Suggestions for online modules for Board members to complete as a part of training that can be completed on
5. Onboarding session for the non-board members

C. Finance Committee- met unofficially

1. Budget update
2. Contract review
3. Co-chair election

D. Ops and Facilities Committee- met unofficially

1. Annual agenda for Ops committee nad ask Board members to weigh in
2. Signage is complete for the buildings
3. Axe case is mostly installed
4. Ordered new digital monitors
5. Plans have been submitted for Kerr lobby
6. Food Pantry is closed this week and open next week
7. Working with Density on ppl counting measurements.



- VIII. Closed session - active contracts 10 mins
- A. Motion to move to a close session by Ken and Luis seconds and keep Kirsten in the room.
 - B. Ken moves to exit Closed Session.
- IX. Adjournment at 10:25 AM

Useful links for today:

[2014 CASSA](#) - Section 4.5 Duties of the Vice Chair
[Organization & Governance Committee meeting minutes](#)



ASUC Student Union Operations Committee Agenda & Minutes

Monday, August 17th 2020

10:30 AM, Zoom Meeting Link: <https://berkeley.zoom.us/j/5106425420>

Title	Name	Present
Committee Members		
GA Internal Vice President	Liz Lawler	Yes-2nd half
ASUC Senator	Melvin Tangonan	No
ASUC Senator	Liam Willingham	No
Professor of Nutritional Sciences & Toxicology	Gregory Aponte	Yes
SU Director of Facilities	Sharay Pinero	Yes
Ex-Officio Members		
SU Executive Director/Associate Dean of Students	Bahar Navab	No
SU Director, Marketing & Creative	Katelyn Nomura-Weingrow	Yes

Meeting was not called to order as quorum was not reached. We considered this an "introductory" meeting, not a full committee meeting.

- I. Approval of the Agenda 0 min
 - A. n/a

- II. Public Comment 0 min
 - A. n/a



III. Updates from the Director of Facilities

A. Retail Related Ops Updates:

1. Completed walkthrough of 1st floor MLK kitchen space w/ Basic Needs Center. Basic Needs now working with Capital Projects on scope development.
2. Completed walkthrough of 1st floor Eshleman Cafe with potential vendor including phone meetings and equipment review.
3. Cal Student Store reopened this Monday for in-store shopping. Textbook p/u to take place out of southwest door, queuing through Lower Sproul.

B. Covid-19 Related Ops Updates:

1. Approval granted for RSO reps to p/u essential items from Eshleman. Only 1 student per RSO. Scheduled time slots.
2. Submitted "return-to-site plan" to campus committee.
3. Covid-19 related signage mostly complete. Scheduling walkthrough w/ asset manager in order to get final approval from campus.
4. Red Cross Blood Drive approved for Esh lobby by campus committee.
5. Art Studio "glaze program" rejected by campus committee

C. Building Asset Related Updates:

1. Ax case is mostly installed in MLK lobby. Final security measures



being put in place this week before ax is placed.

2. A/V project scheduled. Install starting in September. Includes new A/V for all MLK, Esh conference rooms.
3. MLK Basement door change-out begins end of August
4. 25 new digital display monitors ordered. Still researching interactive monitors for lobby areas.
5. Plans have been submitted to Capital Projects for Kerr Lobby flooring overhaul. Plans currently under review.
6. Food Pantry closed this week for break but re-opening next week during regular schedule.
 - a) SP: Request data from Food Pantry on visitor numbers.
7. Esh Basement staff office moves going forward as scheduled.
8. People Counters project moving forward. Have preliminary estimates and reviewing plans. Using vendor "Density.io" for product and "lightwerks" for install. IT review waived. UCPD approves as no personal information/images will be captured.

D. Request to all Committee members:

1. Each member should take time between this and next Ops Com meeting to think of agenda items or potential projects for the upcoming year. This can be anything from discussion points to large scale projects we should take on as a committee or possibly divide into sub committees. Add your ideas to [THIS SHARED](#)



SHEET.

E. Asks

1. For Executive Director to give updates on 1951 Coffee and Bear's Lair at next board meeting.

Adjournment



ASUC Student Union Organization & Governance Committee

Agenda & Minutes

Tuesday, September 21st | 9-10 AM

<https://berkeley.zoom.us/j/93309758654?pwd=cWswVUFKcklDL3B2aWcxNG9CeEZLZz09>

Title	Name	Present
Committee Members		
Board Chair	Ken Lohatepanont	Yes
ASUC President	Victoria Vera	Yes
GA President	Luis Tenorio	
ASUC Chief Legal Officer	Athalia Djuhana	Yes
ASUC EVP Chief of Staff	Jedidiah Tsang	
ASUC Senator	Rebecca Soo	Yes
ASUC Undergraduate Rep.	Mia Villamayor	Yes
SU Experience Director	Monica Duran	Yes
SU Executive Director	Bahar Navab	No
SU Executive Assistant	Nikou Shafghagi	Yes

Call to order at 9:14 AM.

- I. Approval of the agenda 2 min
 - A. Motion by Lia and Victoria seconded
- II. Public comment 3 min
 - A. None



- III. Discussion of committee moving forward 5 min
 - A. Victoria is named interim chair for Org and Gov for the month of October.
No objection
- IV. Discussion of diversity training 10 min
 - A. Podcast and discussion is recommended
- V. Board responsibilities revision 10 min
 - A. Discuss and solicit feedback with a timeline
- VI. Board recommendations
 - A. Wait for Monica, review facilitation questions and recommend them to the Board
 - B. We can invite Board and committee members to next Org & Gov for bylaw review
- VII. Adjournment

Meeting adjourned at _9:36_ AM

Motion	Owner	Vote	Notes
Motion to approve agenda		Unanimous	
Motion to adjourn the meeting		Unanimous	



ASUC Student Union Operations Committee Agenda & Minutes

Tuesday, September 22nd 2020

9-10 AM, Zoom Meeting Link: <https://berkeley.zoom.us/j/5106425420>

Title	Name	Present
Committee Members		
GA Internal Vice President	Liz Lawler	Yes
ASUC Executive Vice President	Melvin Tangonan	
ASUC Senator	Liam Willingham	
Professor of Nutritional Sciences & Toxicology	Gregory Aponte	
SU Director of Facilities	Sharay Pinero	Yes
ASUC Undergraduate Rep.	Lydia Zhong	Yes
ASUC Spaces Director	Elif Sensurucu	Yes
Ex-Officio Members		
SU Executive Director/Associate Dean of Students	Bahar Navab	
SU Director, Marketing & Creative	Katelyn Nomura-Weingrow	Yes

- I. Approval of the Agenda 0 min
 - A. Lydia motions to approve the agenda, Liz seconds
- II. Public Comment 0 min



- A. No public present
- III. Chair election
 - A. Sharay nominates Liz as Interim Chair for Operations Committee
 - B. Liz accepts the Interim Chair position and will discuss Chair position going forward with Melvin.
- IV. Update on "Individual Workrooms"
 - A. 12 private workrooms have been opened up, 4 in BNorth, 8 in Eshleman. 45 bookings in the first week. Being coordinated by Jaime Santoyo.
 - B. Needs: equipment rental for video conferencing, staff to get to shift in advance to take 9am reservations, SU A/V project: beginning next week, will cause some disruption.
 - C. Cleaning done after each appointment. Students must practice all social distancing protocols including daily screener and Berkeley pledge.
- V. A/V project update: paired down to encompass all conference rooms.
 - A. Electrical/wiring being moved to the wall for safety. All monitors being rewired.
 - B. Microphones being installed for recording meetings.
 - C. P&P room receiving bluetooth capabilities.
 - D. New monitors being purchased for conference rooms.
- VI. Update on Mask Giveaway:
 - A. SU received 40,000 masks from EH&S (Environmental Health & Safety)
 - B. Have given out 4,000 (woohoo!)



- C. Cloth masks, w/ a slot for a filter
 - D. Every student gets 2 masks (w/ CalID, but CalID has been very backed up - accepting class schedules)
 - E. SU has some supply of N95s to give out, but have more requirements for distribution - will only give out if there's smoke
- VII. Signage Updates (fire marshal)
- A. Installed 500 signs in the Union related to COVID-19
 - B. Water Fountains still need signage, some carpet stickers to clarify walk flow
 - C. Some disruptions in breaking lines for public restrooms, but now a public restroom on Sather lane!
 - D. Masks are being enforced in the building
 - E. Daily Symptom screener is being enforced for SU staff
- VIII. Update on Digi Monitors:
- A. Installing new digital display monitors (the ones in the hallways and common areas)
 - B. Large portion (30%) of retired monitors were burnt out completely, and many were on the way out - they were tv monitors not intended for constant use
 - C. New monitors need better mounts
 - D. Overall a little bit of an upgrade
 - E. 4 touchscreen monitors (1 in MLK lobby, 1 in 1st floor MLK, 1 in B North,



1 in Eshleman lobby)

1. Hope to one day to fine maps, schedule conference rooms, schedule with bwell counselors, events calendars, that would be super exciting

F. All RSOs can advertise for free on the monitors

IX. Update on vendors

A. Open Items:

1. MLK 1st Floor shared kitchen. Several vendors interested in space, one campus (social service) one non-campus (retail dining.) Both parties are working on feasibility studies.
2. Esh Lobby: one vendor interested in space for retail dining. Executive Director in talks.
3. Pinky & Reds: Student Union unable to subsidize business. Re-opening on hold until financial outlook is more positive.
4. Bear's Lair: re-opening has been delayed. May be interested in online ordering service, not in-person dining. Alternatively may begin construction on re-design of space.
5. 1951 Coffee: Contract has not been renewed; working with Executive Director on new contract and potential re-opening date.
6. 4th Floor MLK: being reviewed as potential office space for campus partner. Would payrental fee to Student Union.
7. Cal Student Store: Revenue and forecasts have been bleak.



Trouble with both staffing model and foot traffic (balancing act) during Covid19.

- X. Pauley Ballroom: being looked at as potential classroom space by campus if a partial reopening happens in the Spring.
 - A. Could potentially accommodate two 3-hour classes per day, as custodial would have to clean before class sessions.
 - B. Campus may cover costs, but we will not be able to reap a profit from campus.

- XI. Board visioning:
 - A. Current Board has decided that some food options need to be available on MLK 1, however looking at more grab-and-go options and less sit-down dining. Fast-food has been looked at as a viable option, however 1 potential vendor has sent a low-ball offer.
 - B. Vending machines seen as potential solution: sandwich/salad vending machine, pizza/pastries vending machine already installed.
 - C. Items for the Ops Comm to perhaps take on: improve the “look and feel” of the SU including, green walls, artwork, music, programming, etc.

- XII. Recommendations to the Board

- XIII. Adjournment
 - A. Sharay moves to adjourn the meeting, Elif seconded the motion



ASUC Student Union Board of Directors Agenda & Minutes

Thursday, September 29th

9 AM | Virtual Meeting via Zoom | <https://berkeley.zoom.us/j/5106425420>

Title	Name	Present
ASUC Student Union Board Members		
Title	Name	
Chair	Ken Lohatepanont	Yes
Vice Chair	Michelle De Guzman	Yes
ASUC President	Victoria Vera	Yes
ASUC Executive Vice President	Melvin Tangonan	Yes
GA President	Luis Tenorio	Yes
GA Internal Vice President	Liz Lawler	Yes
Undergraduate Representative	Brian Zhou	Yes
Graduate Representative	Martin Siron	Yes
University Representative	Emily Liu	Yes
University Representative	Fabrizio Mejia	Yes
Faculty Representative	Greg Aponte	No
Faculty Representative	Jennifer Miller	No
ASUC Student Union Executive Director		
ASUC Student Union Executive Director	Bahar Navab	Yes

Community Agreements



- Everyone participates, no one dominates - share airtime
- Honor time limits; staying on schedule is everyone's responsibility
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- Articulate hidden assumptions; challenge cherished beliefs
- Listen for understanding - inquire (ask) before you advocate (persuade)
- Remain open to outcome and innovation
- Critique ideas, not people or actions
- Recognize participants' contributions
- Be fully present at meetings and prepared
- Have fun!

Call to order at 9:10 am

- | | | |
|------|--|---------|
| I. | Approval of the Agenda and Minutes | 1 min |
| | A. Michelle motioned to approve and Brian seconds. Agenda and minutes are approved | |
| II. | Public comment | 5 mins |
| | A. None | |
| III. | Chair updates | 3 mins |
| | A. Ken is resigning as chair at the end of this meeting | |
| IV. | Chair election | 5 mins |
| | A. Bahar nominates Fabrizio | |
| | B. Ken nominates Brian. Brian accepts the nomination. | |
| | C. Fab steps back and supports Brian. | |
| | D. Brian is unanimously nominated, Martin seconds, no objections. | |
| | E. Brian Zhou is named Board chair as of October 1, 2020. | |
| V. | Executive director updates | 20 mins |
| | A. Amazon Hub is back to normal hours. | |



- B. Cal Student Store has in store retail and online.
- C. Art Studio does limited pick up and online classes
- D. STEP distribution for
- E. RSO access to come back and pick up essential items that they left behind. It is done through an online form.
- F. Individual workroom check out for students to reserve up to 2 hours (wellness visits, or other accommodations).
<https://eventservices.berkeley.edu/news/room/>
- G. AV project is moving forward in Pauley Ballroom.
- H. Sarah Barrett and Sharay Pinero are running a de-escalation training series to help better navigate issues as they come up in the SU.
- I. Monica Duran is leading a lecture series with E&I Division.
- J. Fall Fest, October 19-24. Some recorded and some live programs for spooky fun event.
- K. Bahar is working with number of stakeholders to designate Pauley Ballroom into a polling site for the November election. She will report back in October once things are finalized.

VI. Vendor updates

10 mins

- A. Pinky and Reds - considering the rent and the change of situation. She will be considering options and circle back.
- B. Bear's Lair- Alex Popov the manager is not interested to open outside. Bahar has suggested that he moves forward with the construction project.



Also talks about delivery options through delivery services.

- C. 1951 Coffee would still like to partner.
- D. Cal Student Store is significantly impacted. They would like to move to an exclusive access for textbooks. Nothing is concrete or decided. Bahar will meet with the store manager and will bring the results to the Board.

VII. Staffing update

- A. New: Andy Hang is the new building supervisor. We are excited to have him on board.
- B. Transitioned: Jaime Santoyo has moved from Event Services to Facilities. We are grateful for his services.
- C. New to the SU: Tiffany Perales and her team (Peter Golpeo and Marissa Berwick) have joined the Student Union from Business Operations. Officially joining as of October 1. Tiffany is joining Bahar's leadership team. Please do reach out for their amazing services. They offer virtual support.

VIII. Budget updates

10 mins

- A. Kirsten Casebolt- Director of Finance
 - 1. Only revenue that are coming in are from Amazon and Bank of The West. The Student Store revenue is significantly impacted and lower than what was expected.
 - 2. Bank of the West remains the same and no revenue from the Bear's Lair as it is closed.



3. Art Studio and Creative lab revenue have been significantly reduced.
 4. We don't expect any revenue from the Event Services.
 5. We don't have money coming in from the Work Study programs as we don't have many students filling those positions.
 6. The revised budget shows the revenue transfers and loss. The loss is about \$1.4 million. Mostly being covered by compensation. Not hiring vacancies, temp layoffs. Reduction in student staffing. Also have re-assigned staff to help with other areas.
 7. Non-comp savings. We are able to make reductions in non-comp that are facilities related.
 8. Tiffany's team hopes to add a line item for virtual support contract revenue that is slowly coming in.
- IX. Recap of Board vision meeting & discussion of next steps 5 mins
- A. Initial meeting happened on September 8. Ken suggests to table this for the Ops committee and circle back with the Board in the October meeting.
 - B. This conversation is tabled for the Ops committee meeting agenda.
- X. Reports and recommendations from committees 5 mins
- A. [Organization & Governance](#)
 1. A new Committee chair is needed
 2. Conversation about committee roles and responsibilities.
 - B. [Business & Finance](#)



1. Martin is co-chair with Rex.
2. Conversation about the budget Kirsten presented and goals
balancing students spaces and being financially secure

C. Operations & Facilities

1. Liz is temp chairing.
- XI. Motion by Ken to move to a closed session with Nikou and Kirsten stay. Melvin
seconds
 - XII. Closed session - active contracts and HR updates 10
mins
 - XIII. Ken moves to exit the close session and adjourn at 10:53 am.
 - XIV. Thank you Ken for all your dedication and work!

Useful links for today:

[Minutes from SU Board vision meeting](#)



ASUC Student Union Operations Committee Agenda & Minutes

Tuesday, October 19th 2020

9-10 AM, Zoom Meeting Link: <https://berkeley.zoom.us/j/5106425420>

Title	Name	Present
Committee Members		
GA Internal Vice President	Liz Lawler	Yes
ASUC Executive Vice President	Melvin Tangonan	yes
ASUC Senator	Liam Willingham	
Professor of Nutritional Sciences & Toxicology	Gregory Aponte	yes
SU Director of Facilities	Sharay Pinero	Yes
ASUC Undergraduate Rep.	Lydia Zhong	yes
ASUC Spaces Director	Elif Sensurucu	
Ex-Officio Members		
SU Executive Director/Associate Dean of Students	Bahar Navab	
SU Director, Marketing & Creative	Katelyn Nomura-Weingrow	yes

- I. Approval of the Agenda 1 min
 - A. Motion from Melvin; no objections
- II. Public Comment 5 min



A. No public Comment

III. Chair Update

A. Last meeting 9/22 Liz was nominated as Interim Chair - do we want a permanent chair?

1. Sharay nominates Liz for permanent chair; Greg seconds

IV. Updates

A. Proposal for the 1st floor of MLK (Kitchen space)

1. There's been inquiry around process for requesting space in 1st floor and campus approval process
2. SU leadership is working to document all of these questions
3. SU Governance Subcommittee and SU Finance subcommittee might need to review what it means for the SU Board to approve a contract - many process clarifications
4. Ops can provide clarification for process for potential vendors
 - a) Multiple tiers of the process (early proposal, followup proposal, etc.)
 - b) Items to consider: do projects expect capital improvements, renewal to the space, etc.
 - c) Could be in the form of Standard Operational Procedure
 - d) Sharay will share what her team has pulled together for a new vendor
 - e) Cost model currently being introduced covers costs - so



good news

B. Voting Polls

1. SU approved for the voting location (accessible voting location) for 3 days
2. Voting days are Saturday 10/31, Sunday 11/01; Monday 11/02; Tuesday 11/03
3. Walkthrough has happened w/Alameda group
4. There will be a dropoff on Sproul
 - a) Ballotbox dropoff
5. Text-based waiting line for the polls
6. Katelyn has put together a website w/FAQs - will it go live soon

C. Facilities Update

1. Raincatch system for the toilets & urinals in Eshleman was barely using raincatch (b/c CA had very little rain)
2. SU still had to heavily update the system that goes with the cistern-raincatch system
3. SU will be removing from the cistern
4. Cistern can still be used for the raingarden and academic study purposes
5. Solar still working well!

D. Face coverings

1. 6,947 masks distributed



- a) There's still more
 2. 35 standing reservations for individual workroom reservations
- V. Assignments from the Board
- A. "Recap of Board vision meeting & discussion of next steps"
 1. Initial meeting happened on September 8. Ken suggests to table this for the Ops committee and circle back with the Board in the October meeting.
 - B. This conversation is tabled for the Ops committee meeting agenda."
 - C. Points to meet:
 1. Safety for students
 - a) Security w/ non-affiliates
 - b) Security for people's personal safety
 - c) Security for belongings
 - d) Safety from a health standpoint
 - (1) COVID
 - (2) Air quality
 - (3) How does the SU balance keeping folks safe / providing a space for a resource or do we ask them to stay in place
 2. Community spaces & Transparency
 - a) Having a clear process for Student Community's seeking space



- (1) Requirements: have a space or finance manager to run the/support the community/space
- (2) Build out a clear Standard Operating Procedure for student communities seeking space in SU
- (3) Should there be a difference between the ASUC's process and this effort could be
- (4) Generically speaking - How are student orgs trying to grow into a program vs. an existing program of any type w/ an established program manager
- (5) .

b) .

3.

VI. Recommendations to the Board

- A. Governance make a chart for students/communities interested in the SU about who governs what space and who would be best to support student advocacy for space, budgets, staff
- B. Melvin will represent Ops at the October board meeting (Liz will be absent)

VII. Adjournment

ASUC Student Union Organization & Governance Committee

Agenda & Minutes

Monday, October 19 | 12-1 pm

<https://berkeley.zoom.us/j/93309758654?pwd=cWswVUFKcklDL3B2aWcxNG9CeEZLZz09>

Title	Name	Present
Committee Members		
Board Chair	Brian Zhou	No
ASUC President	Victoria Vera	Yes
GA President	Luis Tenorio	Yes
ASUC Chief Legal Officer	Athalia Djuhana	Yes
ASUC EVP Chief of Staff	Jedidiah Tsang	Yes
ASUC Senator	Rebecca Soo	Yes
ASUC Undergraduate Rep.	Mia Villamayor	
SU Experience Director	Monica Duran	Yes
SU Executive Director	Bahar Navab	No
SU Executive Assistant	Nikou Shafghagi	Yes

- I. Check-in
 - A. Inspiring songs and what you have been listening to
- II. Approval of the agenda 2 min
 - A. Motion to approve by Jedi and Lia seconded
- III. Public comment 3 min
 - A. None
- IV. Discussion of committee moving forward 5 mi
 - A. Trainings

B. Workshops

C. Board by-laws worked on in 19-20 academic year

1. Revisit CASSA and bylaws
2. Small group will discuss and come back to the next committee meeting

D. Victoria's appt for chair of Org and Governance

1. Vote: majority vote yes for Victoria to remain in this role until Spring 2021.

E. Review and work on Diversity training recommendations by Wednesday 10/21.

1. Action- review Monica's email on facilitation.

F. Motion by Lia to adjourn at 12:30 pm and Rebecca seconded



ASUC Student Union Business Development and Finance Committee Agenda & Minutes

*Tuesday, October 20, 2020
1:00 PM, virtual meeting via Zoom*

Meeting Link:

<https://berkeley.zoom.us/j/9290682234?pwd=OFZ3UDg1akhrT3pmUThWdWJnNnYzdz09>

Title	Name	Present
Committee Members		
Title	Name	Yes/No
GA VP of Finance	Martin Siron	Yes
ASUC Senator	Rex Zhang	Yes
SU Board Chair	Brian Zhou	Yes
EVP SU Affairs Director	Telian Espanta	No
SU Finance Director	Kirsten Casebolt	Yes
SU Board Undergraduate Analyst	Bryan Gallardo	Yes
Ex-Officio Members		
Title	Name	Yes/No

Call to order at _1:12_PM

- | | | |
|------|--------------------------|--------|
| I. | Approval of the Agenda | 5 min |
| II. | Public Comment | 5 min |
| III. | Reviewing Updated Budget | 25 min |
| A. | Variance column | |



1. Only received a portion of the revenue up to this point
 2. So look at revised budget for most up to date “budget”
 3. So amazon revenue in budget is not down
- B. Discrepancy between revenue report and revised budget
1. Recharges are a contra expense, so rolls up differently for revenue report
- C. Pepsi agreement
1. Disagreement between GA and ASUC regarding commercial revenues
 2. Never a formal contract between GA and Pepsi
 3. SU Director decided it was no longer necess. to include GA in Pepsi money + couldn't afford to pay an additional \$15k
 4. University-level concerns
 - a) Pepsi is looking to significantly reduce the amount provided to the university (already down from \$408k to \$131k)
- D. SU standalone contract vs. Campus-wide contract
1. Campus wide
 - a) We have more leverage
 - b) UnderArmour example
 - c) But departments duke it out for portions of total contract funds
- E. Peet's contract
1. SU doesn't get monetary value from this



2. It's a campus-wide contract
3. 1951 still serves some Peet's coffee
4. Used to get Peet's funding, but it went to other orgs (SERC, Student Services among others)
5. Despite stipulations that we have to serve Peet's, if there's no negative outcome from this, it's hard to advocate that we get a portion of the revenue. Also Peet's contract is relatively small. Also want to avoid removing revenue share from other campus departments.
6. Martin- opportunity cost may exist because we don't use any other coffee vendors.
7. Other shops that serve Peets are standard university dining. Thus they should receive monetary compensation. Meanwhile, we as SU earn revenue from rent (we can probably generate more from this than having Cal Dining coming in and we maybe get some sponsorship revenue share from them).

IV. LSP Fees

15 min

A. Parameters

1. Meant for renovation of Eshleman hall
2. Initially fairly low, would increase over time to cover the debt portion of renovations and cover operations of facilities.
3. \$350 per student. 1st call: 33% goes to financial aid as with all new fees enacted via referendum. 2nd call: 26% pays down bonds. 3rd call: capital renewal and replacement (for example,



new roof, retrofitting, renovations for new space use).

4. Can't be used for art studio, finance team. Because they support ASUC, not the student union.
5. Gray areas
 - a) Events, albeit controversial.
6. Lock project
 - a) Manual locks in MLK basement. As we move staff in, we need to change these over to keycard access. Incredibly expensive, funds were allocated last year. Four doors-- \$100k. New doors, re-wiring, security safeguards.
7. AV project
 - a) Partially funded from student technology fee as well as LSP fee. Also allocated last year.

B. Concerns

1. Funding for this year
 - a) Concern of reduction in enrollment next semester. Will impact allocation to operations. We don't want to deficit LSP fee at campus level.
2. SU has required increasing levels of support
 - a) Has become more dependent on LSP fee since commercial revenue has dropped over past few years.
 - b) LSP goes up in 2025, coincides with repayment of debt service. Right now we're only paying off interest.

Potentially have to re-finance bonds down the line. If debt



increase outpaces fees, we need other funds coming in.

V. Big Picture Conversations

30 min

A. “Rebranding”

1. Concern about confusion between ASUC vs. ASUC Student Union
2. Doesn't know who initiated or that it has to go to the board.
3. Probably bring it to org & gov or bring it to next meeting.

B. Before and during the pandemic

C. Student services

D. Revenues

1. Recap of initial brainstorming from last meeting.
2. Why is ASUCLA so profitable?
 - a) ASUCLA has more of a monopoly and a larger student population that lives on campus.
 - b) They have a huge licensing agreement that directly generates revenue (bigger brand).
 - c) We struggle with not being the only game in town. We compete with all the other shops on Bancroft and nearby areas. We also can't come to an agreement with RSSP to accept flex dollars (Bahar has been working on this for years).
 - d) We also have different values. UCLA is willing to bring in whoever makes the most money (usually big retailers).

E. A new model

1. Sourcing process has been absurd.



2. Previous exec. director (3.5 years right before Bahar) ran a one-man show, based on vendors coming to us or it was just him putting out RFPs. There was no vetting of vendors, no due diligence on if we were at least getting market rate.
3. So how do we source?
 - a) Previously had a vendor support position to manage contracts and work with vendors. As SU didn't fulfill expectations of comm. revenue, this position was cut. Now falls on Kirsten and Bahar. Neither are experts, so they've been working with the campus real estate department.
 - b) We have to be very specific with types of vendors we're looking for in order to even put out an RFP.
 - c) This next year is going to be extremely hard to attract businesses to our space. Smaller orgs are not expanding.
 - d) Competing interests. Basic needs looking for more space, so we could look there.
 - e) Kirsten doesn't know exactly where RFP process is at.

VI. Ideas for the Agenda of the Next Meeting 5 min

- A. Staggered bi-weekly sync without Kirsten.
- B. More established chains local to Bay Area
 1. Martin will draft a list.

VII. Adjournment

Meeting adjourned at _2:07_PM



Motion	Owner	Vote	Notes
Motion to approve agenda	Brian	Unanimous	
Motion to			
Motion to adjourn the meeting	Brian	Unanimous	



ASUC Student Union Board of Directors Agenda & Minutes

Monday, October 26th

2 PM | Virtual Meeting via Zoom |

<https://berkeley.zoom.us/j/99956473020?pwd=eVZhd0JlVmJtRTRFZnhLMlZud0ZuZz09>

Title	Name	Present
ASUC Student Union Board Members		
Title	Name	
Chair	Brian Zhou	Yes
Vice Chair	Michelle De Guzman	Yes
ASUC President	Victoria Vera	Yes
ASUC Executive Vice President	Melvin Tangonan	Yes
GA President	Luis Tenorio	No
GA Internal Vice President	Liz Lawler	No
Undergraduate Representative	N/A	
Graduate Representative	Martin Siron	Yes
University Representative	Emily Liu	No
University Representative	Fabrizio Mejia	Yes
Faculty Representative	Greg Aponte	Yes
Faculty Representative	Jennifer Miller	No
ASUC Student Union Executive Director		
ASUC Student Union Executive Director	Bahar Navab	Yes



Community Agreements

- Everyone participates, no one dominates - share airtime
- Honor time limits; staying on schedule is everyone's responsibility
- Speak your truth without blame or judgment
- Articulate hidden assumptions; challenge cherished beliefs
- Listen for understanding - inquire (ask) before you advocate (persuade)
- Remain open to outcome and innovation
- Critique ideas, not people or actions
- Recognize participants' contributions
- Be fully present at meetings and prepared
- Have fun!

Call to order at 2:10 pm

- I. Approval of the Agenda and Minutes 1 min
 - A. Martin motioned to approve and Fab seconds. Agenda and minutes approved.
- II. Public comment 5 mins
 - A. Megan Fox introducing Alice Loc- ASUC Coordinator, supporting advising ASUC Senators, Commissions and the ASUC admin office
- III. Chair updates 3 mins
 - A. Undergraduate Representative confirmation process
6 applications submitted, there will be an interview process prior to filling the vacant spot.
- IV. Executive director updates 10 mins
 - A. The SU continues to perform essential operations.
 - B. Distribution of Cal branded masks to students
 - C. Food Pantry operating, Cal Student Store and Amazon have extended



hours.

D. Conference Rooms reservations going well as individual work rooms.

Over 600 requests and accommodated the majority of them.

E. New Events team has formed since October 1. First event in person will be the polling site in Pauley Ballroom.

Events team has been selling virtual meeting support which has generated some revenue.

Art Studio virtual classes continues.

Fall Fest programing was a success.

V. Budget updates 5 mins

A. Kirsten Casebolt- Director of Finance

Final FY21 budget is due by this Friday.

At this point the Student Union has a balanced budget with the assumption that the ASUC will be granting their waiver and the Division of Student Affairs has waved their assessment as well as other compensation decisions that were made.

VI. 4th floor MLK proposal 5 mins

A. LRC

Proposal from VC Equity and Inclusion about what to do with the 4th floor MLK. Interest in the entire 4th floor. The proposal is set to take place after bridges and QARC have moved out.

Nick Araujo (Project Manager with Division of Equity and



Inclusion) comments: invites the Board to have a study session about LatinX space and what that looks like for that community. Recommendation for the Ops Committee to consider and review the proposal.

- VII. Student Union rebranding 25 mins
- A. Clarification on branding and ASUC name usage in the Student Union.
 - B. Bahar's comment- This conversation started with the last Board in the previous year. When we use the term ASUC with the Student Union it creates confusion as to what is the ASUC and what is the Student Union. The conversation was left to not change or drop ASUC Student Union but to figure out a way to market better.
 - C. Katelyn Nomura-Weingrow: the branding is based on the Berkeley brand. Pls visit: brand.berkeley.edu
 - D. Concerns voiced by student leadership about notifying the Board about any changes and places and signs that do not have the full name ASUC Student Union. The importance of the name for these students fought spaces.
 - E.
 - F. Martin

Questions about functional effect of asset changes, removal of ASUC components even if not formal "re-branding".

Proposes motion to temporarily roll back naming.



G. Victoria

Question about how the decision was collectively made, as well as heads up discussions.

H. Melvin

Concerns about autonomy and historical context of Eshleman as well as a similar concern last year.

I. Bahar

Miscommunication, proposes a working group to address name specifics along with autonomy aspects.

J. Victoria - Make this a public working group and motion to return name.

K. Melvin - Further concerns on transparency and seat at decision-making table.

L. Fabrizio- Supports a rollback.

M. Bahar- 1st floor sign was replacing a sign that had fallen apart, says "Student Union" and replacing this new sign would be very expensive. Would like to keep this aspect of recent changes.

N. Martin- timing, Katelyn responds that the project started before Covid.

O. Prof. Aponte- matter is not trivial, student association can change perception.

P. Melvin- how the sign was designed. Katelyn designed the sign, and the vice chancellor had previously commented that the sign was in need of fixing. A question about if other changes are underway, nothing on



Katelyn's radar.

- Q. Bahar - not a deliberate attempt to not be transparent. Apologies for lack of transparency.
- R. Martin - Bahar: funding and timeline questions, Bahar would like to move to committee as we have public members waiting to be on agenda.
- S. Vote is in favor (5 yes) of naming change.
- T. Ops meeting notes to be consulted with.
- U. Motion to establish naming committee.

Katelyn and Melvin as co-chair. Motion approved.

VIII. Recap of Board vision meeting & discussion of next steps 5 mins

IX. Reports and recommendations from committees 5 mins

A. [Organization & Governance](#)

CASSA bylaw conversations.

B. [Business & Finance](#)

Weekly meetings.

C. [Operations & Facilities](#)

Liz as permanent chair.

X. Allow into closed session

A. Nikou, Sharay, Kirsten, Brian Jarvis, Regan Jeric, David Robinson, Janice

Morris allowed to stay in Closed Session.

XI. Closed session - active contracts 25 mins

A. Referred to ops and finance committees.



ASUC
Student**Union**

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Berkeley, CA 94720-2430
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University of California, Berkeley
asuc.berkeley.edu

Useful links for today:

[Minutes from SU Board vision meeting](#)



ASUC Student Union Operations Committee Agenda & Minutes

Monday, November 16th 2020

9-10 AM, Zoom Meeting Link:

<https://berkeley.zoom.us/j/92471254788?pwd=U05VaGVYUzRZTFpS2ZNSUhJdU1NQT09>

Title	Name	Present
Committee Members		
GA Internal Vice President	Liz Lawler	yes
ASUC Executive Vice President	Melvin Tangonan	no
ASUC Senator	Liam Willingham	no
Professor of Nutritional Sciences & Toxicology	Gregory Aponte	yes
SU Director of Facilities	Sharay Pinero	yes
ASUC Undergraduate Rep.	Lydia Zhong	no
ASUC Spaces Director	Elif Sensurucu	yes
SU Director, Marketing & Creative	Katelyn Nomura-Weingrow	yes
Director of Real Estate and Acquisition	Michelle De Guzman	yes
Ex-Officio Members		
SU Executive Director/Associate Dean of Students	Bahar Navab	yes
SU Board Chair	Brian Zhou	yes



- I. Approval of the Agenda 1 min
 - A. Katelyn moves to approve
 - B. No objections
- II. Public Comment 5 min
 - A. No current public comment
- III. MOU with bridges ([link](#)) in regards to reserving event space in the SU 10 min
 - A. bridges scheduled to move out of MLK to HFA
 - B. bridges would still like to use SU event spaces
 - C. SU has asked for a 2 year agreement to allow new events team to revisit policies and practices
 - D. SU suggestion to use Bayview in Eshleman more than Tilden in MLK
 - E. MOU has a reduction in the use of Tilden, expansion of Pauley requests
 - F. Michelle moves to recommend approval to the SU Board
- IV. Commercial contracts for MLK and Esh 1st floors 10 min
 - A. Open spaces: Eshleman lobby, MLK 1st floor (La Cocina Kitchen spaces, 1 free standing, other 4 combined kitchens that could be walled off into two committees)
 - B. Goal: direction from the Ops committee to the Board
- V. 4th floor MLK proposal from Latinx Student Community 10 min
 - A. Once *bridges* and QARC vacate MLK 4th floor, the spaces revert back to revenue



- B. Do we think that we can bring a commercial partner in this time and place? Or would we like Latinx (or another campus service) to come in and cover costs?
 - 1. Do we think we could get market rate for it or offer it as a student service
 - 2. In the past has been used as auxiliary event space, KAPLAN testing
 - 3. In the past, there's also been interest in co-working space
- C. Considerations for safety and use of the open spaces on the 4th floor
 - 1. If there is going to be an open lounge space, there will need to be staff to manage the space
 - 2.
- D. Katelyn: concern about finding a commercial vendor right now
- E. Sharay has put together rough cost estimates for the space
 - 1. Would cover operations
 - 2. Interest in having the space being commercial
 - 3. Suggestion that cost would cover the open space to rent and manage the open space
 - 4. Campus use for office space should be paying the same amount the commercial vendor would be paying
 - 5. Berkeley Way West has mixed commercial and academic but with a clear separation, but the rent is considerable - they pay for



exclusive space including restrooms

- F. Contracts in SU are typically 5 years/5 years
- G. Interest in knowing more who the initiative is coming from and questions about professional staff
- H. Liz will check in w/Bahar asking for clarification about state and origin of proposal
- I. Parameters needed to consider any proposal
 - 1. Flexibility - around the office space
 - 2. Security
 - 3. Professional Staff oversight
 - 4. Reserves - costs to build up operational and capital reserves allocation

VI. Updates

- A. Questions & Processes for vendor proposal
 - 1. Guide the SU Ops committee can work to develop for existing and prospective vendors
 - 2. What successes and lessons have we learned in other comparable locations ?
 - 3. The plan should show what they offer, why they think there is a demand of their offering in the Student Union, and price points they believe they can offer customers, and what rent would like us to consider.
- B. Assignments from the Board

VII. Recommendations to the Board

- A. MLK spaces



1. 1st floor

a) Space 1 (118): Hold space for basic needs?

(1) Ops recommends holding the space (118) for basic needs until March 2021

b) Space 2 (114-112A): Do we accept existing proposal or RFP?

(1) Ops recommends that conversations with the existing proposal continues but needs to have sourcing clarified

(2) Ops recommends clarification on the rent and having clarification around their expectations of rent forgiveness

(3) Ops recommends clarification around the exact space requested

2. 4th floor

a) Any proposal from a campus partner will need to address certain parameters

(1) Parameters needed to consider any proposal

(a) Flexibility - around the office space

(b) Security

(c) Professional Staff oversight

(d) Reserves - costs to build up operational and



capital reserves allocation

(e) Campus Service - how are they serving the campus

(f) Debt service allocation

(g) Identify funding sources and longevity

3. Eshleman 1st floor

a) Ops wants more details

(1) What is their proposed rent?

VIII. Forward to next meeting:

A. 107 (Pinky & Reds)

1. Do we hold this space for existing vendor until they can meet the rent expectations or do we start advertising as an space for other vendors?

B. Utilizing a broker for soliciting vendors?

IX. Adjournment



ASUC Student Union Board of Directors

Agenda & Minutes

Monday, November 30th
1 PM | Virtual Meeting via Zoom |

<https://berkeley.zoom.us/j/95684264871?pwd=WHVvZVZpMy9XODNFZjlqSjVUVmpHZz09>

Title	Name	Present
ASUC Student Union Board Members		
Title	Name	
Chair	Brian Zhou	Yes
Vice Chair	Michelle De Guzman	Yes
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ASUC Executive Vice President	Melvin Tangonan	Yes
GA President	Luis Tenorio	Yes
GA Internal Vice President	Liz Lawler	Yes
Undergraduate Representative	Kevin Yi	Yes
Graduate Representative	Martin Siron	Yes
University Representative	Emily Liu	Yes
University Representative	Fabrizio Mejia	Yes
Faculty Representative	Greg Aponte	Yes
Faculty Representative	Jennifer Miller	Yes
ASUC Student Union Executive Director	Bahar Navab	Yes



Community Agreements

- Everyone participates, no one dominates - share airtime
- Honor time limits; staying on schedule is everyone's responsibility
- Speak your truth without blame or judgment
- Articulate hidden assumptions; challenge cherished beliefs
- Listen for understanding - inquire (ask) before you advocate (persuade)
- Remain open to outcome and innovation
- Critique ideas, not people or actions
- Recognize participants' contributions
- Be fully present at meetings and prepared
- Have fun!

Call to order at 1:07 pm

- I. Approval of the Agenda and Minutes 1 min
 - A. Michelle moves to approve the agenda; Kevin seconds
 - B. Fabrizio moves to change agenda item Latinx Caucus to Latinx Community; Bahar suggests tabling and working with Nick to get a more accurate heading.
- II. Public comment 20 mins
 - A. Cap at 2 minutes per speaker
 - B. Ana Medel here representing her org (Mariachi Luz de Oro) to show support for the space
 - C. Lydia Vasquez-Trucios showing support on behalf of Leadership Seminar that's sponsored through the Chicanx Latinx Student Development Office to show for their students that there is a space for them
 1. Jennifer asked how Lydia imagines the space
 2. Lydia explains that having a physical space makes it easier for



students to find each other, rather than hoping to find each other in classes. Feels that there is currently not a space on campus that suits these needs.

D. Carolina Flores here on behalf of Latinx Caucus; mentions that there is a lot of excitement about the potential for such a visible space for students and make it clear that campus is here for them.

E. Adan Martinez, Graduate student showing support as co-chair of Graduate Association of Latinx Students, there is a gap between the grad and undergraduate communities and this space will be really important for collaboration between Latinx undergrads and graduate students

III. Chair updates 3 mins

A. Undergrad Rep officially confirmed; Kevin Yi

IV. Executive director updates 5 mins

A. Continue to have Cal Student Store, Amazon and Basic needs open; offering individual workrooms.

1. Workrooms offered through 12/18 and have been able to support over 700 requests

B. This past week was a test of what winter break might look like as far as safety and security over breaks with limited staffing; no security incidents occurred

C. Winter Week is coming up with virtual programs and the Art Studio pop-up shop (<https://studentunion.berkeley.edu/winterweek/>); Art studio is



also posting spring and winter classes now

- V. Budget updates 5 mins
 - A. Brian motions to table for later; Fabrizio seconds
- VI. Reports and recommendations from committees 10 mins
 - A. [Organization & Governance](#)
 - 1. Discussed the PMC proposal on the agenda; trainings for the Board both on anti-racism and on role and purview of Board, should be on schedules soon. Still a couple of long term projects; staff title changes were approved. PMC proposal was recommended to the board for vote pending notification to student groups impacted. Megan reached out to those student orgs about 1.5 weeks ago. No response was received.
 - B. [Business & Finance](#)
 - 1. Requested cost information for getting an ASUC sign added to the Eshleman Lobby to represent the history of the ASUC
 - C. [Operations & Facilities](#)
 - 1. Did not cover the PMC proposal as assigned to Org and Gov Committee; recommend voting yes on the bridges MOU; discussed possible vendors on the first floor; talked about creating standard practices for potential vendors on the first floor moving forward. Discussed Latinx proposal. Ops committee had several questions regarding the LRC proposal which were sent to the ED



to share with the authors of the proposal. The responses to those questions were emailed to the Board.

VII. [PMC proposal](#)

10 mins

- A. Formal vote required
- B. Megan Fox reached out to the PMC impacted student orgs about 10 days ago to share the proposal and asking if they wanted to discuss concerns or come to the Board meeting, and they did not respond with any concerns or questions. This is to transition just the administrative student staff and not the programming being done. Bahar says we can either table this for the next meeting or vote now
 - 1. Katelyn comments that this is based on conversations with PMC students from the previous year
 - 2. Victoria wants to give the students more time to reply since the break means some students may not have been checking their emails. Fabrizio agrees with the caveat that we make sure they're aware there will be a formal vote in the next email.
 - 3. Bahar and Megan will follow up students from previous emails and clarify there will be a vote next meeting
 - 4. Vote is tabled until next meeting.

VIII. [Bridges MOU](#)

10 mins

- A. Formal vote required
- B. bridges is currently housed in MLK. They will be moving to HFA in the



next year or so, but still have event needs that cannot be met in their new space. They have been working with the Student Union to have certain event spaces agreed to have on hold for them for specific events for the next two years. Only for two years since we are currently revising our Events policies and want a chance for the new Events team to flesh out those policies before guaranteeing the space; but there is the intention to have this MOU extended or modified after the two years once the event policies are solidified.

- C. Brian recognizes Millie from bridges to speak; they explain there is already an agreement with the Student Union and bridges, and so this is to formalize and solidify these agreements, as well as to make them more long term for a couple of years
- D. Vote to approve this MOU between bridges and the ASUC Student Union.

11 Board members voted to approve. There were zero votes against.

IX. 4th floor MLK proposal informational brief 25 mins

- A. Latinx Caucus presents proposal
 1. [Presentation slides](#)
 2. Cap at 10 min.
 3. Presenters: Savannah Rodriguez, Nick Araujo, Melyssa Oviedo, and Ivan Hernandez with sponsorship from VCEI and VCSA.
 4. Brian invites presenters to speak regarding the proposal;
Savannah and Nick speak; Nick explains the request to change



the name to Latinx Community from Latinx Caucus in order to appropriately reflect the different leaders and groups who are involved in this work.

- a) They are requesting space because of the deliberate retention goals of campus; 1 in 4 members of the Latinx community surveyed expressed poor mental health. Graduation rates of Latinx students have never exceeded 90% since the passing of Prop 209. This is important to recognize while campus is admitting more Latinx students. This space would be a retention initiative, and highlight that Latinx students have a place to go on campus. Savannah provides history and context about the proposal, this work has been happening for multiple years. There have been several ASUC Senate Bills that highlight and prioritize the need for this space. Having space on the 4th floor of MLK specifically is very visible
- b) Fabrizio moves to extend the comment by 5 minutes; Liz seconds
- c) Savannah continues, their goal is to provide services for 2000 students per week, and nearly 400 students per day. Nick explains funding goals for proposal. Planning to apply for additional funding via grants. Top priority of the HSI



task force was to create a space for Latinx students; there is a need to address the lack of visibility for Latinx students. Currently have about \$90k from CACSSF, another recurring \$60k from CACSSF, \$20k from Wellness, \$600k from a donor. These funds add up to almost \$1 million in order to develop a sustainable funding model for this space. If approved, there is the intention to create an MOU for a 6 year space agreement; this will allow for more longitudinal research about the impacts of the space. After 6 years the goal is for campus to have a capital strategies plan that will include resource centers for students.

- d) Kevin moves to extend time by 2 minutes; Victoria seconds
- e) There will be professional, undergraduate, and graduate student staff. Main stakeholders will be undergraduate and graduate Latinx students. For undergrads, offering academic tutoring, wellness counselling, and space for Latinx RSOs. The space will serve multiple groups of students. Melyssa emphasizes that the Latinx community is not a monolith, so it is important to make it clear the space is not supporting one community or group, but multiple. The space will also be open to allies.



B. Potential board discussion

1. Luis asks how that space would be different from an RSO space due to the inclusiveness being emphasized. Also asks about graduate specific staff, and specific resources for graduate students.

a) Nick answers: this is not a proposal for open RSO space.

There have been a lot of students who currently do not feel welcome in Latinx spaces and that is due to a lack of literal space and bandwidth. This larger space gives them the opportunity to be more inclusive and expand more for different populations. Since this is seeking a great deal of student input, it will adjust based on what students need/ask for. Even though the intention is not for it to be an open RSO space, if that is what is asked for from students, they will do their best to help accommodate that

b) Adan follows up: They are working in collaboration with Office of Graduate Diversity

2. Luis follows up and clarifies concern with the proposal because it seems that the graduate student experience is in the form of labor to support undergraduates. Also concerned that the proposal is from E&I, but being presented by students. There is already a lot of data about how to study Latinx students.



3. Victoria echoes what Luis said. Is also really disappointed that Oscar and other university reps are not here to present and discuss this effort. It feels to her that campus made this commitment to support the Latinx community and is not here and is not pushing for permanent space, but rather a 6 year space agreement. Also concerned about the Student Union being a space for all students, and a specific community being allocated space. How do we support this work and message being done by students, while also challenging admin and holding them accountable for not supporting this more themselves?
4. Jennifer: Asks Victoria to clarify some of her comments, and what would she like to see from campus.
 - a) Victoria: What is campus' actual clear plan? Do they have a permanent plan rather than temporary fixes?
5. Jennifer: Luis brought up a lot of interesting points. The space is needed but there's anxiety about how the space will be used. Potential concern that she wants to know more about how the space will be used before agreeing. Concerned about providing space that might not have a full plan yet. There is also more need for graduate specific space that serves their needs. Would be more in support of a proposal that highlighted graduate students more. It's 3k square feet; how clear can we make what the space



will be used for?

a) Bahar: there is a floor plan that was sent out. Will resend.

6. Greg: Appreciates the presentation and the questions being brought up. Concerns about how this space will work when the needs are so different based on identity. Since the Latinx community is not a monolith, how are they going to support a Latina from Argentina compared to a Latina from Guatemala, for example? Also feels like administration is pushing the work onto students, and is disappointed there is no one here to represent them and speak. Believes campus should also commit more to the funding, rather than having these students already doing the work apply for grants.

a) Savannah: To address why is this falling onto the students, yes but also what are repercussions of denying the space. What does it say if the Board says no and the students don't have an alternative space for this?

(1) Luis: Clarifies that they do not agree with the response. Not once has campus admin talked about this proposal before with them. This makes them feel like campus is using the students and pushing them into a difficult position.

7. Bahar: From an operational standpoint, would like more detail



about the renovation budget. Since MLK is a historic building, it can be very expensive. Also wants to remind the Board that from a code perspective, there are public restrooms that need to remain public because they serve various event spaces. So when thinking about what the space looks like, that must be taken into account.

8. Melvin: Supports the need for space. If the master plan includes a space for the Latinx community, how can we support students when the plan might take 10 years? To address some Board concerns, really important to acknowledge the work done by all of these students, and where are the campus administrators who said they are supporting this initiative? Also, as we admit more Latinx students, will this temporary space be large enough or will we run out of space before there is a permanent space. How do we challenge this cycle of campus pushing this work on students?

a) Nick: Re-emphasize that this project did not start this year, but has been worked on since approx 2016. They have been searching for space for that whole time, and are working for that permanent space, but this is about supporting these students now. There is no space now, and these needs have to be addressed now rather than waiting without space for 10 years or more. But this has



been helpful context and they can help provide additional information.

C. No vote in this session

X. RFP vs. Broker discussion

10 min

- A. Discussion with the Board about what to do with the commercial space on the first floor of MLK. Have been in discussions about best practices (e.g. should we pursue an RFP, hire a broker?), also should we continue current discussions while doing this? Traditionally used an RFP, but campus real estate uses a broker.
- B. Michelle: an RFP has been used before, but that doesn't work as well for commercial space with potentially multiple vendors. For a broker, they are paid out of the signed contract once you have a lease and when you start construction, rather than during the marketing period. Brokers tend to focus more on credit tenants (i.e. chain vendors). We can be more specific with what we want, and brokers can also give suggestions on what will make space more marketable. A lot of our current spaces are not well designed for tenants depending on what they need, so the broker can help them envision what the space could look like with renovations/changes. There is currently a lot of available commercial space that is already built out, and so that makes filling the space more difficult for us. There are also new spaces being built in Berkeley, with housing having a first floor commercial space that are more affordable for



tenants.

C. Bahar: Couple questions before the Board. We have been in discussions with one specific vendor and so do we want to move that towards a contract? Also do we want to hire a broker for the first floor space, or move forward with an RFP? Either way will take time, and so we should decide sooner rather than later.

1. Brian: Is the second question dependent on the answer to the first space?
2. Bahar: Likely not because it would mean either moving forward with them and then trying to fill the remaining space, or trying to fill all of the spaces.
3. Liz: are you looking for a recommendation from the Board or make a decision in December
4. Bahar: we can vote in December, but keep in mind the next meeting is only an hour, so we are already tight on time.
5. Michelle: there is also a proposal for the ground floor of Eshleman correct?
6. Bahar: yes but I would separate that out from the MLK plan
7. Brian: At time, but we need to make sure we're really clear on what we're voting on.

XI. Active commercial negotiations

20 mins

A. Was wrapped into previous discussion, further discussion will happen on



committee level and with the Board next meeting

XII. Meeting adjourned at 3:02pm

A. Brian moved to adjourn; Fabrizio seconded

Useful links for today:

[Minutes from SU Board vision meeting](#)

[bridges MOU](#)

[PMC Letter of Intent](#)

[LRC Proposal](#)



ASUC Student Union Board of Directors

Agenda & Minutes

Tuesday, December 8th
3 PM | Virtual Meeting via Zoom |

<https://berkeley.zoom.us/j/97818661135?pwd=dHJpV2FldmJjTUdJVVzR5RUc4bHE3UT09>

Title	Name	Present
ASUC Student Union Board Members		
Title	Name	
Chair	Brian Zhou	Yes
Vice Chair	Michelle De Guzman	Yes
ASUC President	Victoria Vera	Yes
ASUC Executive Vice President	Melvin Tangonan	Yes
GA President	Luis Tenorio	Yes
GA Internal Vice President	Liz Lawler	Yes
Undergraduate Representative	Kevin Yi	Yes
Graduate Representative	Martin Siron	Yes
University Representative	Emily Liu	Yes
University Representative	Fabrizio Mejia	Yes
Faculty Representative	Greg Aponte	Yes
Faculty Representative	Jennifer Miller	Yes
ASUC Student Union Executive Director	Bahar Navab	Yes



Community Agreements

- Everyone participates, no one dominates - share airtime
- Honor time limits; staying on schedule is everyone's responsibility
- Speak your truth without blame or judgment
- Articulate hidden assumptions; challenge cherished beliefs
- Listen for understanding - inquire (ask) before you advocate (persuade)
- Remain open to outcome and innovation
- Critique ideas, not people or actions
- Recognize participants' contributions
- Be fully present at meetings and prepared
- Have fun!

Call to order at 3:00 pm

- I. Approval of the Agenda and Minutes 1 min
 - A. Luis moves to amend the agenda to vote in January on the LRC Proposal; Greg seconds, no objections
 - B. Martin moves to approve the agenda as amended; Greg seconds; no objections
- II. Public comment 5 mins
 - A. We have a [doc for written public comments](#), which will be transferred to this agenda once the meeting is concluded. We will have 5 minutes for spoken public comments; with 1 minute allocated per person.
 - B. Ana Medel: Debating giving public comment because of limited time. Here to show support for the LRC proposal as an individual and as a member of an organization. The place where they received the most support was from their communities.
 - C. Chaka Tellem: Wanted to come on as the Black Community endorsed



ASUC Senator, wanted to attest to the importance of having these types of spaces for communities. Imposter syndrome is prevalent in some communities, and resource centers are important for retention

- D. Andrew Phuong: Member of the Chicanx and Latinx community and a PhD student. This space will be transformative and critical for so many communities who can be brought into one space. Served on the HSI task force, and this will be critical for creating a space to help these students thrive.
- E. Evelyn Rojo: Assistant Dir. Commend the amazing work to get the proposal in. Being able to grant these students this space is a step in the right direction. This space will be essential in supporting Latinx and Chicanx students on campus.
- F. Mateo Terrico: ASUC Senator; more often than not spoken to members of the Latinx community who feel like Cal is not a place where they belong. This space is a step towards helping Latinx students feel like they belong here.

III. Chair updates 3 mins

- A. Most of what we discussed recently was about the proposals on the table for this meeting. Ask that people keep in mind that the particular vote in January is about the LRC proposal itself and not the space.

IV. Executive director updates 5 mins

- A. Looking to spring to see what might or might not be reopening. Outdoor



study space in Lower Sproul is a possibility as well as continuing everything else we currently offer.

B. Noelle Nunez won Best in Show for her Black Lives Matter mural, and Kalelia won best website.

C. Requests to amend agenda to move item 3 to be after item 8. Liz moves to amend the agenda; Martin seconds

V. Budget updates 5 mins

A. Working on proposed budget schedule for spring. In January will be sending out financial reports from the first and second quarter

VI. Reports and recommendations from committees 10 mins

A. [Organization & Governance](#)

1. Did not meet

B. [Business & Finance](#)

1. Recommendation in favor of the Bear's Lair proposal

2. No proposal about LRC

C. [Operations & Facilities](#)

1. Proposed a couple questions about the LRC proposal

2. Also discussed the issue of a broker vs RFPs. Ops recommended a broker.

VII. [PMC proposal](#) 5 mins

A. Fabrizio motions to approve the proposal; Michelle seconds; Melvin objects



1. Melvin wants to postpone this until the January meeting in order to ensure that ASUC Senators are informed, and that ASUC Chartered programs have a say.
 - B. Melvin motions to postpone the vote; Jennifer seconds the motion; no objections
 - C. Vote is postponed until January
- VIII. Direction on 4th floor MLK (vote required): 10 mins
- A. Current LRC proposal
 1. Bahar requests giving 2-3 minutes for Oscar Dubon to speak
 2. Oscar: Shared a letter with the Board to express commitment to this project and has a few concerns he would like to share. First is resourcing; continuing to fundraise in order to gain additional resources. This is a practice that has been done before, and this is a chance to express our commitment to becoming an HSI. Another concern is about the transition 6 years from now. Although we cannot project about 6 years from now, the plan is to continue construction of other capital projects that will provide additional space for communities in need. In about three years, we would have a pretty good picture about where the LRC could move in the next three years. We are asking for a very specific time to place the LRC here, and this will allow us to move during this space crunch time to make sure that the LRC has a space



until a permanent space is available. We plan to work together and not move forward with anything that the Board does not agree with.

- a) Luis: Asking for confirmation of a donor that they were okay with the money going towards rent or maintenance, rather than programming. Also, your timeline was a little different from what has been heard in the past; would you be open to a different timeline?
- b) Oscar: Yes the donor is aware of how these funds will likely be used. Donor has seen the budget and a draft of the proposal. In terms of a shorter timeline, it's hard to say if 6 years is what is necessary to get these new buildings up, but that was the timeline that we were given. We are open to a shorter MOU with a possibility of extension. We need to do something that we are all comfortable with that is based on transparency and meeting expectations.
- c) Greg: Would like to ask about campus accountability, to ensure that we aren't reliant on space that might not be there. Are there multiple options in case the original plan does not work? Has campus looked to see if there is a need for this central space, whether this space may already exist elsewhere, and if there has been



consideration about a completely central location? Would you be willing to give the Board updates about the progress of the project as construction is happening.

- d) Fabrizio motions to extend time; Jennifer seconds; no objections
 - e) Oscar: We are planning to report updates to you all more often than annually, likely every semester at least. In terms of funding; the funding is the reality. This is the current environment we have, so we need to use all of our resources to make sure we have multiple funding streams to support this project. We need to plan for that and be transparent about that. In regards to other alternative spaces, to be honest I don't know. Agree that the nature of space right now might change what space looks like in the future. How can we be nimble when allocating spaces?
 - f) Jennifer: I would like clarification what is Oscar's position on the LRC proposal
 - g) Oscar: Was part of a group that co-created it. Supports the proposal.
3. Jennifer would like clarification on what Oscar said. Would like clarification about the additional context and how that impacts the current proposal



4. Fabrizio: There are multiple other projects going on and so just explaining that this is a piece of a bigger project. Also helps explain that it's hard to confirm timelines, since this is part of other projects.
5. Luis: Those other projects will also need surge space while waiting for project completion
6. Martin motions to extend time by 5 minutes; Fabrizio seconds; no objections
7. Steve Sutton: There are so many space needs on campus, it is hard to look too far into the future. How we are looking at space has really changed in the past year. Finding space for the LRC proposal is something that is particularly important for the Chancellor
8. Jennifer: Still really unclear on how these details might impact how we might take a vote.
9. Luis: It's also talking about risk and not just financial risk, but also what this means for people 6 years from now when we'll have a completely different Board, likely a new Chancellor, other new staff. That's why I asked about flexibility in case we need to go longer or shorter than 6 years.

B. Alternative: Event Space



- A. Victoria moves to go into closed session; Brian seconds; no objections
 - B. Victoria moves to keep the Directors and Sarah in closed session;
Fabrizio seconds; no objections
 - C. Bear's Lair Rent Revision Proposal
 - D. Panda Express
- X. Closed Session Ends
- A. Greg moved to extend closed session by five minutes; Luis seconded
 - B. Martin moves to end closed session; Luis seconds
- XI. Votes following closed session:
- A. Motion by Luis to move into developing a contract and issuing a letter of intent if needed with Panda Express; Liz seconded; 8 yes, 1 no, 3 abstain
 - B. Martin has moved for the Student Union to engage a broker; Fabrizio seconds; no objections
 - 1. 12 yes; 0 no; 0 abstain
- XII. Meeting adjourned: 4:17pm

Useful links for today:

[Minutes from SU Board vision meeting](#)

[PMC Letter of Intent](#)

[LRC Proposal](#)



STUDENT UNION BOARD PUBLIC COMMENT 12/8/2020

Hi, please enter your public comment below. Please add your name, and (if desired) any organization you are representing. We will then copy all public comments over to the end of the [Board agenda](#) for documentation purposes. Please note that public comment will close at the end of the Board meeting (4pm).

NAME	ORG AFFILIATION	COMMENT
Alexander Alvara	Society for the Advancement of Chicano/as and Native Americans in Sciences (SACNAS) Grad + Undergrad, President	On behalf of the Society for the Advancement of Chicano/as and Native Americans in Sciences (SACNAS), I adamantly support the LRC Proposal to keep it as a place to allow for Latinx students to congregate (both undergrad and grad) in order to have a place that reflects their importance and representation on campus. As UC Berkeley is attempting to become an HSI, it is imperative that UC Berkeley establish a space that students can gather and meet to not only experience the safe space that provides community and resources but also to advance themselves and their sense of belonging as academics and professionals in their field at UC Berkeley.
Andrew Estrada Phuong	Chicanx and Latinx Standing Committee (CLSC); CLSC representative on HSI Taskforce; Graduate Student Instructor for <i>Computer Science 370: Adaptive</i>	As a PhD Student and member of the Chicanx and Latinx Standing Committee, I fully support the Latinx Resource Center (LRC) because it can promote a greater sense of belonging and a community space that's supportive of all students. This space can amplify the voices and success of transformative spaces that have advanced student success such as EOP, the Centers for Educational Equity and Excellence, CLSD, and many more. I have had the opportunity to be a part of the HSI Taskforce and I believe that this space is very beneficial for fostering an HSI thriving institute that supports everyone's success! The LRC can bring together so many communities into one place where everyone, regardless of background and identity, can be uplifted. As a Latino and Vietnamese student, I wish this space existed when I was an undergraduate at UC Berkeley. Such a space is critical for advancing equity



	<i>Instruction Methods in Computer Science</i>	<p>and inclusion on campus.</p> <p>With the increasing numbers of Chicanx and Latinx students who have been admitted to UC Berkeley, the LRC is timely and key for creating a welcoming community and promoting a transformative culture of equity and inclusion at UC Berkeley.</p>
Carolina Flores	Latinx Caucus, Co-Facilitator Internal Development Department	<p>Hello, we wanted to update from last night's community Latinx Caucus meeting and how our community was surprised to hear about the last minute changes the SU Board made. Specifically, regarding the limitations on public comment, & the shift of the vote to January.</p> <p>We recognize that as a community our advocacy to the SU Board is novel, and we are still learning to navigate your space and how you all run your meetings. However, considering the advocacy put into this initiative and getting folks here today, such last minute changes reflected a lack of intentionality towards community rooted initiatives. Additionally, we hope that you work towards being a more transparent and accessible space, so that community members feel comfortable coming into your space to raise their voices regarding community initiatives, and not feel unsure if the SU Board will listen to them.</p> <p>We ask that moving forward the SU Board be more intentional of our community's time and labor, as we are working to advocate for ourselves and the Latinx Resource Center.</p>
Kimberly Solis	CLSD Intern/ Casa Magdalena Mora Fellow, Latinx Caucus Intern	<p>I'm a 3rd year student and current intern at the Chicanx Latinx Student Development Office as a Casa Magdalena Mora Fellow working to retain and support 1st year students in this theme program. I was a Casa Mora resident during my freshman year and benefited immensely from the program. I want to express my support for the LRC proposal as presented and urge the</p>



		<p>board to vote yes for the proposal during the January SU Board meeting. As a past Casa Mora program resident I felt safe and welcomed in the program at the time when I started school at UC Berkeley which as a university has historically for the most part been racist and hostile towards students of color. Being part of Casa Mora was a unique opportunity to live in Latinx specific housing and be part programming that retained us as students and took care of our wellness holistically. I see this LRC proposal as functionally being part of the same retention work and commitment to the latinx and underrepresented communities on campus.</p> <p>Voting yes on this proposal is just one step the board can take to help the latinx community on campus in order to assure that we are given a permanent space on campus in the future. The success and work from programs such as the Casa Magdalena Mora Theme Program show that a Latinx Resource Center is vital to the retention and recruitment of the diverse latinx community on campus to best suit our needs, especially considering that all programing and content of the LRC will be based in community decision making processes such as the current surveys being created that were brought up during the last SU Board Meeting.</p> <p>Voting against this proposal will only expose your lack of commitment to underrepresented latinx students and your disrespect towards the student and community led efforts that created this proposal. You cannot call yourself an ally to the Latinx community if you vote against our interests.</p>
Ellis Spickermann	ASUC Senator	As an ASUC senator representing both the Engineering community and the student population as a whole, our senate office strongly encourages the Student Union to vote in favor of the Latnix Resource Center. Providing this space would benefit so many students and is essential to fostering an inclusive campus for latnix students.



Ruchi Shah	ASUC Senator	As the South Asian Community Endorsed Senate office, we encourage the Student Union to vote in favor of the Latinx Resource Center. It's important that we provide spaces for marginalized students on campus and we hope that the Student Union recognizes the work and initiatives led by Latinx students to make this proposal possible.
Aasim Yahya	ASUC Senator	As the ASUC MEMSSA (Middle Eastern, Muslim, Sikh, South Asian)-endorsed Senator, our office is enthusiastic to support the LRC proposal. While I don't identify as Latinx myself, over the course of my last years at Cal, I have witnessed the persistence and determination of Latinx community members and leaders, as they have fought for space on campus. In short, a LRC space allocation is long overdue. As someone who is leading his own community's effort for a resource center, I recognize how vital it is to foster safe and community-centered space on campus. This is a great opportunity to support a community that attempts to exist on a campus that was not traditionally designed to uplift communities of color.
Ronit Sholkoff	ASUC Senator	As the ASUC Senator representing the Jewish Community, as well as the greater student body, our office encourages the Student Union to vote in favor of establishing a Latinx resource center. Spaces that affirm identity and foster community are essential to student health and wellbeing, even more so for students from historically marginalized communities. Our office hopes that the Student Union listens to the voices of the Latinx student activists who put this initiative forward.
Cruz Grimaldo	Co-Chair Chicanx Latinx Standing Committee	Dear Student Union Board of Directors: We write to you as the Chicanx Latinx Standing Committee (CLSC), formed under the executive sponsorship of Vice Chancellor for Equity and Inclusion (VCEI), charged to advise the Chancellor's Cabinet and the campus community about campus equity, inclusion, and other matters that may affect the experience of Latinx faculty, staff, students, and alumni at UC Berkeley.



	<p>The Chicanx Latinx Standing Committee wholly supports the Chicanx/Latinx community's proposal to use the fourth floor of the Martin Luther King, Jr. Student Union to temporarily house the "Latinx Resource Center." The campus and the Chicanx Latinx community are currently negotiating an adequate permanent location and we look forward to establishing an enduring home outside the MLK Student Union. The Chicanx/Latinx community has taken a measured and thoughtful approach to requesting a designated space for nearly a decade and although we understand this is not the Student Union's responsibility, the Board is in the unique position to make a transformative impact by adopting this proposal. We therefore urge the Student Union Board to support and approve this proposal.</p> <p>Sincerely,</p> <p>Members of Chicanx Latinx Standing Committee:</p> <p>Laura E. Pérez, Professor & Chair, Latinx Research Center; Chicano/Latino Studies, Department of Ethnic Studies, Co-chair Cruz Grimaldo, Asst. Vice Chancellor & Director of Financial Aid and Scholarships, Co-chair</p> <p>Jennifer Alpert, PhD Candidate and Graduate Student Instructor, Department of Film & Media Yvette Flores, Interim Assistant Vice Chancellor for Educational Partnerships, Committee Staff Gabriel Gonzalez, CIO and Assistant Dean, Instructional and Information Technology & Services, Berkeley Law Francisco Hernandez, Alumnus and Former Dean of Students, UC Berkeley and Former Vice Chancellor for Student Affairs, UC Santa Cruz and University of Hawaii Ivan Hernandez, Undergraduate student Roberto Horowitz, Chair, Department of Mechanical Engineering; Professor of Mechanical Engineering Isaac Naranjo, Undergraduate Student, President of The Undergraduate Political Science Association Kurt C. Organista, Professor, School of Social Welfare</p>
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		<p>Andrew Estrada Phuong, Graduate student, Chancellor's Fellow, Instructor, Consultant, and Program Developer Harumi Quinones-Austria, Director of Student Services, Department of Psychology Sahvannah C. Rodriguez, Undergraduate student Evelyn Rojo, Asst. Director, Chicanx Latinx Student Development Miguel Samano, Graduate student Michael Trevino, Executive Director, UC Berkeley Chicanx Latinx Alumni Association</p>
Jason Dones	Community Engagement Associate, Office of ASUC Senator Chaka Tellem	<p>As a Black student on campus, I've become accustomed to being the only Black student in my lecture or discussion section, and I understand when my Latinx friends and classmates say that they don't feel like the spaces on campus serve them adequately. The isolation associated with being part of an underrepresented group on campus shouldn't, logically, plague a group that represents 14% of undergraduate students, however, it persists because significant efforts have not been made to address the needs of the Latinx community. This University and the ASUC Student Union, in particular, have a role to play in centering the experiences of Latinx students and this proposal gives us the opportunity to do that.</p> <p>While many students with very different experiences are grouped into spaces like the EOP, I have found the most certainty, community, and lack of isolation within spaces tailored to my experiences and needs. Although I enrolled during COVID, my friends tell me that the</p>



		<p>Fannie Lou Hamer Center has been essential for them in navigating Berkeley as Black students. We should affirm that Latinx students deserve the same opportunity to succeed.</p> <p>While many options for an LRC are being discussed, I support this proposal in particular because these students deserve peace-of-mind and certainty, and the 6-year timeframe ensures the longevity of the space on campus, protecting it from encroachment by whatever future uses arise.</p>
Ana Medel	Representative of Mariachi Luz de Oro de Berkeley	<p>As a first-gen, low-income poc, part of getting myself to speak up will always be a struggle due to the impostor syndrome that comes with being here. I'm here today to show my support for the LRC in MLK, both as an individual and as a representative of Mariachi Luz de Oro de Berkeley. As an individual, I struggled immensely to navigate the white spaces at this institution, from financial aid to dealing with my mental health for the first time. I am also in contact with numerous first-years from the Raices mentorship program that are still struggling with the same issues I came in having, because there is still no place for us to feel safe enough to go to.</p> <p>The place I ultimately received the most assistance had to be through my organization and the connections/resources that my upperclassmen had to share with me. With that being said, as a representative of an organization that continues to do more retention work for my community than this school has ever done, I am urging the board to please recognize that a LRC would be so beneficial, and to also note that space allocation and other intricacies tied to the LRC will be decided by the voices of the community through SEVERAL surveys that will go out.</p>



Apoorva Prakash	ASUC Senator	As a student of color, I know how important it is to have a community on campus: I'm very lucky that the South Asian student population is so represented here at UC Berkeley, and I hope we take strides to create more spaces for other communities of color and marginalized folks on campus. I urge the Student Union to recognize the great work done by Latinx student leaders, and to vote in favor of the LRC.
Laura Cristal Magaña	GA Delegate - EHS, SACNAS	I support the LRC and a space for Latinx students. I completed my undergraduate degree at Oregon State University, which had a designated space for Latinx students. That space was a home away from home, a networking center, cultural space, an environment that provided academic support throughout my undergraduate career. As an alumna, I still attend events at this space years after graduating. I see the LRC as having a positive impact on undergrad students as well as graduate students. I am currently the only Latina PhD student in my department and I deal with isolation, imposter syndrome, and microaggressions. Currently there is no space for me as a Latina Graduate student that meets my needs. It would be nice to have a space where I can just exist and not have to be resilient all the time. I also enjoy mentoring undergraduates that are interested in pursuing a graduate degree, particularly in STEM.
Lupe Gallegos-Diaz	Director Chicanx Latinx Student Development (CLSD) and Co-Director of the Latinxs and the Environment Initiative	As the director of the CLSD for over 20 years and the person who will be in charge of overseeing the new Latinx Resource Center for undergraduate and graduate students we/CLSD will assure that the specific needs of the Latinx students will be addressed in our programming. The mission of the CLSD established 1991 is four fold: 1) advocating for students 2) empowering students 3) creating community for students and among the Latinx communities on campus 4) giving back (administrators, alumni and community members) We are currently working on a survey to be rolled out in January 2021 that will be asking students (undergraduates/graduates) of what they want to see



		<p>within a Latinx Resource Center. Myself and our assistant director Evelyn Rojo (professional staff and experts in student development) are in full support for the LRC proposal and look forward to working with the SU/ASUC and the various partners from across campus (staff/faculty and administrator) and off campus (Latinx alumni) to meet the needs of our Latinx undergraduate and graduate students.</p>
Jaqueline Ortiz	Senior Vice President of Internal Affairs at the Latino Business Student Association	<p>On behalf of the Latino Business Student Association (LBSA), we are in full support of the Latinx Resource Center. We serve over 200+ members, most who are Latinx and first-generation college students. For over 20 years, LBSA has provided our members with the necessary professional tools to successfully transition into the Haas School of Business and more importantly, corporate America.</p> <p>Our members have struggled to navigate this institution that has failed to provide the necessary and basic inclusion initiatives to retain and allow Latinx students to thrive at Cal. The limited resources Cal has provided to our community contributes to the systemic disadvantages that negatively impacts the well-being and overall success of our students.</p> <p>The Latinx Resource Center will uplift our community and is a step towards advancing the integration and retention of Latinx students who struggle immensely with imposter syndrome and finding a support system. We strongly believe that this space allocation is essential towards raising awareness of social, political, economic, historical and cultural realities of the Latinx community. The LRC will empower and support Latinx students to succeed in higher education by equipping us with the opportunities, services, and resources we need to make the most out of our university experience, as well as to develop professionally, academically, and personally. Recognize that Latinx organizations and community members continue to be the main actors for retaining Latinx students and as the Student Union, you are in a position of power to hold this institution accountable for</p>



		<p>providing the equitable resources needed to serve all students. We strongly urge the board to support the LRC proposal as it is a community driven initiative that is long-overdue and urgently needed on this campus.</p>
<p>Arlyn Moreno Luna</p>	<p>Co-Chair Graduate Association of Latinx Students</p>	<p>I strongly support the “Latinx Resource Center” proposal for undergraduate and graduate students. As a first generation college graduate and now doctoral student at the Graduate School of Education, I believe that this space will allow for students to have a sense of belonging on campus. In addition, I believe that this space can support students who might struggle with imposter syndrome, therefore increase Latinx retention. I urge for the vote to no longer be postponed beyond January.</p>
<p>Adan Steve Martinez</p>	<p>Co-Chair of the Graduate Association of Latinx Students</p>	<p>As one of the co-chairs of Graduate Association Latinx Students, along with Arlyn Moreno Luna, a first generation graduate student, and now doctoral student at the Department of Political Science I wholeheartedly support the “Latinx Resource Center” proposal.</p> <p>Approximately 80% of Latinx undergraduate students are either first generation or low-income. However, there is a clear, longstanding unmet need for retention initiatives in the Latinx community. The limited resources and access to staff that Latinx students are forced to deal with has negatively impacted our well-being and academic performance. As a result, continuous systematic disadvantages and limited academic preparation continue to act as a barrier to success. The approval of the Latinx Resource Center proposal represents a clear and tangible commitment to supporting the largest underrepresented minority community on this campus.</p> <p>Of great importance to us, the integration of a resource center would create space for undergraduate and graduate community, along with faculty, staff, and alumni, to demystify higher education while building community with one another. Having access to a space where we can congregate with people who look like us and have similar life experiences is imperative for</p>



		<p>student retention. The Latinx Resource Center would be sustained by the interactions between Latinx students at all levels of their educational careers, from undergraduate to graduate school and beyond.</p> <p>Lastly, among the many reasons we support this proposal, is our strong belief that approval of this proposal has the potential of directly affecting Latinx student enrollment, a crucial aspect of the strategic plan to become a Hispanic Serving Institution in the next 7-8 years. A Latinx Resource Center would fulfill the spirit of inclusion and equity of experience and ensure that students have the support to achieve excellence in their academic and professional goals.</p> <p>We will hold the ASUC, the Student Union, and the administration accountable for a “Latinx Resource Center” proposal vote by the end of January. We refuse to be used as political pawns for other people’s purposes. You’re all in a position of power and your responsibility is to serve the students of Berkeley. Do your job!</p>
<p>Evelyn Rojo (she/her /ella)</p>	<p>Assistant Director, Chicanx & Latinx Student Development (CLSD) Office</p> <p>Member of the Chicanx and Latinx Standing Committee</p>	<p>I strongly support the “Latinx Resource Center (LRC)” proposal. As the assistant director of the CLSD Office, I serve over 250-300 Chicanx and Latinx students committed to making UCB more diverse and inclusive. Our students need adequate space to continue to build community with one another and to feel valued at Cal. The CLSD Office is not enough for our students. They need additional community space and staff support to continue to survive at Cal and then be able to thrive at Cal. Supporting this proposal is a step in the right direction.</p>

Continue below:



<p>Ariana De La Fuente</p>	<p>Community member, Communications Lead for the Chicax and Latinx Student Development Office (CLSD)</p>	<p>Given that this is for the largest underrepresented minority on campus, I strongly support the LRC Proposal and believe that it is long overdue.</p> <p>As UC Berkeley moves towards HSI status, it is more important now than ever to make sure that the university can best support Latinx students in order to retain them.</p> <p>There are so many Latinx-based clubs and organizations that would benefit greatly from the space and resources that an LRC would offer.</p> <p>I have been active in the Latinx community and advocacy around the LRC since my freshman year alongside my passionate peers. During these past 4 years, it has been clear that Cesar Chavez 242 is not even close to being an adequate amount of space for students to organize, work, and be in community with one another.</p> <p>Going through with the LRC Proposal</p>
<p>Stephanie Wong</p>	<p>Academic and Professional Opportunities Executive for the ASUC Office of Senator Chaka Tellem</p>	<p>Hi everyone, my name is Stephanie Wong, and I serve as the Academic and Professional Opportunities Executive for the ASUC Office of Senator Chaka Tellem. On behalf of our Office, I strongly urge the board to support the LRC proposal.</p> <p>This issue is especially striking for Chaka's office, seeing how Black community centers and spaces have been crucial to the well-being of Black students on this campus. We strongly believe that the LRC proposal could provide the same social, mental health, and academic security that Latinx students have been asking for from the UC Berkeley Administration and the ASUC for a very long time.</p> <p>Needless to say, the proposal for adequate space for the Latinx community has been long overdue. The question now is not whether we should approve of a resource center, but rather, how we would go about.</p>



		<p>We all understand the red tape, the risks, the budgetary restraints associated with moving forward with this project. This will be a herculean effort, especially during the time of Covid. But it is precisely now, that we are in a pandemic, that we need to move forward with the LRC Proposal.</p> <p>When students return to campus, it will be a difficult transition no doubt. Current freshmen who will then be sophomores will have little perception of who to reach out to for resources; students who have been isolated for months will have a difficult time building community. It is then imperative that we, as an Administration and ASUC, examine ways to begin the recovery process.</p> <p>One way we could do that is by setting up the Latinx Resource Center, providing a safe haven for students who are not only of color, but many of whom are first generation and low-income. Such a hub will be absolutely necessary to making students feel physically and mentally secure, socially connected, and academically prepared for when we return to a campus that needs recovery more than ever.</p> <p>It's unfortunate that we could not have taken steps to prevent this Pandemic. Otherwise, this Administration and ASUC would have already done so. But what we can do is control our response. Part of that effort will require us to rebuild our community. This begins with allocating space and resources to Latinx students-both currently enrolled and incoming-who have repeatedly asked for support.</p> <p>On behalf of the ASUC Office of Senator Chaka Tellem, we demand that the Board and Administration seize this opportunity during the Pandemic to plan and pilot the LRC Proposal well, in order to provide Latinx students with the support they deserve. Thank you.</p> <p>- Stephanie Wong Academic and Professional Opportunities Executive for the ASUC Office of Senator Chaka</p>
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Natalie Fierro	Latinx Community Engagement Associate of ASUC Senator Rodriguez	<p>As a Latinx Community Engagement Associate and a freshman student living in the Casa Magdalena Mora Theme Program on campus, I strongly support the LRC proposal.</p> <p>I believe that the LRC will provide a place of community, belonging, and resources that will strongly support in my next years at Cal. I am currently living in the Casa Magdalena Mora Theme Program on campus and this theme program in itself has given a community of people of latinx descent who have now become a second family to me-- a family at Cal. This theme program has made me feel welcomed at Cal and with no doubt helped with my transition into Cal. This environment and community I have found within this freshman latinx theme program makes me believe that this impact and support can be provided for all latinx students on campus with the LRC. I believe that the LRC will be a space of support, resources, community, and identity for the many students who suffer from imposter syndrome. I hope you see the impact the LRC will have on the Latinx community at Cal and vote with the needs of latinx students in mind rather than its financial gain.</p>
Lydia Vásquez-Trucios	Community member, Co-Lead Student Facilitator for the CLSD Leadership Seminar	<p>Although I am a new student at Cal and have not physically been to campus in that capacity, I know how imperative it is to have space where I can build community. My Latinx identity is pivotal to my existence and finding other latinx students who are in the same situation as me at Cal would not only help me but allow me to thrive. As a seminar lead, my students have expressed the same sentiment. The LRC is long overdue at such a prestigious university like Cal. I strongly support the LRC Proposal and echo the sentiments of my colleagues expressing there comments here as well.</p>
Liz Toledo	Community member, CLSD Office Management intern, Co-	<p>I came from a high school where the top 1% of students were convinced I was only admitted into Berkeley for being Latina and the teachers closest to me did not believe in Latinx Recognition ceremonies. When I came to Cal, I knew it was going to be up to me to learn more</p>



	<p>Director in Office of ASUC Senator Rodriguez</p>	<p>about myself and not just be told what is significant to life and how I experience the world. I applied to be in the Casa Magdalena Mora Themed Housing Program, and I was not admitted, yet I found myself meeting peers and friends because of the sense of community and security it gave me. I had to really go out of my way to search for spaces I could feel most at home in and thrive in. It was in my first year that I began learning about what an LRC is and what it could be. I understand the discussions around wanting to feel as secure as possible when taking this decision, but I think in times like these I would especially want someone to take a risk for me and students like me right now and years to come. There is no legacy as long as there is no intention for impact first.</p> <p>As Cal continues to move towards an HSI status, it is important that not only students feel welcome and supported, but also feel like they can feel like they can succeed in their education. This is a movement, effort, and place that is</p>
<p>Verania Valdez</p>	<p>Community member, MALCS co-lead</p>	<p>As a first-generation student trying to guide other women of color on this campus, it has become more evident that we are in need of a centralized LRC. With the many intersectionalities within our community, students are left with the need of having a space they can go to outside of their orgs. During my time as the co-lead of MALCS and volunteer at the CLSD, we have advised many other students like myself to seek out spaces that make them feel like they belong. Unfortunately, we cannot tell them that there is a space like the LRC, but a small room in Cesar Chavez that will help make them feel more comfortable. I stand with the proposal to move forward with the LRC which will bring a more fruitful campus climate for everyone.</p>
<p>Norma Garcia Galvan</p>	<p>Communications and social media Chair for ASUC Senator Rodriguez</p>	<p>I strongly support the Latinx Resource Center Proposal. As a current Freshman, I feel that a Latinx Resource Center would significantly help me as I move forward in college. Currently, I am living in the CASA Mora Theme Program and I can only imagine how other students could benefit from having a designated space on</p>



		<p>campus. I feel that campus climate would significantly improve knowing that all students feel like they have a home away from home. For the next three and a half years at Cal, I hope to see an increased support for our Latinx community that goes beyond the surface.</p> <p>I hope the Board decides to put student's needs over profits.</p>
Brisa Rodriguez	Mental and Emotional Wellness Associate for the ASUC Office of Senator Rodriguez, community member	<p>Hi my name is Brisa Rodriguez and I strongly support the creation of the Latinx Resource Center for underrepresented Latinx students such as myself. Coming from a small town in Northern California with virtually little knowledge of UC Berkeley as my high school offered few resources to prepare students, I have experienced the difficulty in lacking the support to prepare for higher education. Entering UC Berkeley was an endeavor of its own, as I was one of three students that had the opportunity to attend UC Berkeley and a first generation student coming from a low income household. Feeling welcome and having the ability to find a shared space to meet students that shared similar backgrounds as me was not afforded through the institution, but rather I sought this out by joining clubs on campus. A place like the LRC would prevent this from occurring to future students and would work to support the retention of newly admitted Latinx students that the campus has begun to acknowledge are necessary for a diverse student population. Increasing the amount of admitted Latinx is half of the job, retaining is required to keep our students here and the LRC will set the framework to accomplish this major goal to make UC Berkeley a more inclusive campus.</p> <p>With Berkeley working towards becoming an HSI, it is important to continue this strive of supporting Latinx students and broadcast a community wide message of implementing the LRC.</p>



ASUC
Student**Union**

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ASUC Student Union Operations Committee
Agenda & Minutes
Tuesday, December 8th
8:30 - 9:30 AM, Zoom Meeting Link:

<https://berkeley.zoom.us/j/92737279521?pwd=Y1RjZnJvcHo1THRWczBKT0h1N211UT09>

Title	Name	Present
Committee Members		
GA Internal Vice President	Liz Lawler	yes
ASUC Executive Vice President	Melvin Tangonan	no
ASUC Senator	Liam Willingham	no
Professor of Nutritional Sciences & Toxicology	Gregory Aponte	no
SU Director of Facilities	Sharay Pinero	yes
ASUC Undergraduate Rep.	Lydia Zhong	yes
ASUC Spaces Director	Elif Sensurucu	no
SU Director, Marketing & Creative	Katelyn Nomura-Weingrow	yes
Director of Real Estate and Acquisition	Michelle De Guzman	yes
ASUC Undergraduate Rep	Kevin Yi	yes
SU Events Director	Tiffany Perales	yes
Ex-Officio Members		
SU Executive Director/Associate Dean of Students	Bahar Navab	yes
SU Board Chair	Brian Zhou	no



- I. Meeting called to order at 8:41 PM
- II. Approval of the Agenda 1 min
 - A. Michelle moves to approve
 - 1. Kevin seconds. No objections.
- III. Public Comment 5 min
- IV. MLK 4th Floor
 - A. Review alternatives: event space, leaseholder, or campus partner.
 - B. Event Space
 - 1. If event space, (conservatively) estimated revenue would be \$75,000 - costs
 - 2. Groups would be charged directly for custodial, and so would help cover costs
 - 3. This would make Pauley a more attractive conference space
 - 4. RSOs / student groups could also book it
 - 5. Space: ~3,000 sq ft. 5-6 rooms of various sizes; external lounge space
 - 6. Very flexible in terms of timing (putting other business or campus partners in the space)
 - 7. Update costs would be minimal: would potentially need to buy a little bit more furniture, would need to update signage
 - 8. Space is “charming” and “campy”?



9. Security:

- a) Could staff with professional or student staff. Additionally, furniture could be cleared out in between reservations

10. Would costs include new staffing?

- a) Only additional staffing would be if we needed to monitor the floor

11. Bridges & QARC will still be in the space until 2022

C. Latinx Resource Center

1. Renovation costs seems low
2. Full scope of renovation wasn't clear
 - a) Need clarification of funds and costs
3. Floorplan didn't give clear allocation or description of programmatic schedule
4. Proposal mentioned staff positions staffing the space - are these funded or are they waiting for funding?
5. Ask for full plan of renovations and in consultation with campus contractor to get a more solid quote
 - a) Caveat: there is cost assigned with asking for a bid; timeline is a few months process
6. Ask for 1-2 rooms for graduate students? Or assign specific times for graduate students

D. Decision needs to be made in January for operations and budgetary



reasons

E. Need to make a recommendation, or give opinion to the Board

1.

V. Potential vendor spaces: 1st floor Esh, former P&R space, etc.

A. MLK 1st floor

1. Food pantry is working with capital strategies and paying to spec the space

B. Consider broker vs other process?

1. Spaces:

a) vending location in lobby floor of Eshleman - mostly front of house location (w/o full kitchen)

b) Pinky & Red's free standing space - full kitchen and front of house, full seating area, *no* oven

c) Small front of house space in MLK 1st floor

(1) Could be commuter kitchen

d) Two kitchen spots with adjoined store fronts and shared back of house

(1) Current proposed offering space to the food pantry

e) 1951 coffee space on MLK 2nd floor

(1) Unclear if they can have a lease extension or would be subject to the new UP employment process

2. Broker vs. RFP & reach out to new vendors



- a) What are the expected cost of working with a broker vs. cost of working individually (including SU staffing hours)
- b) Brokers are paid based on commission (pay $\frac{1}{2}$ when vendor is signed, and $\frac{1}{2}$ when they start paying rent)
 - (1) Typical percentage: 6% of base rent for first 60 months and then 3% of base rent for next 60 months
- c) Broker spends time marketing space and working with people - will give initial letters of interest

VI. Recommendations to the Board

- A. Kevin moves to recommend to the board to pursue using a broker.

Katelyn seconds.

- 1. Caveat: SU needs to be mindful of the model of broker that we pursue.

- B. Ops Committee has follow-up questions regarding 4th floor MLK and would like more time to consider follow-up information

VII. Adjournment