



**SU Board Meeting  
January 21, 2015  
1-3pm  
Career Center Blue and Gold Room**

Agenda

1. Public Comment
2. Introductions
  - a. Jesse Adamo Grimes joined the SU Administration
3. Spring semester goals and to do items
4. Committee Updates
  - a. Org & Governance
    - i. Salary review by position
      1. Requesting Approval
    - ii. Faculty seats on the Board
      1. Discussion
  - b. Facilities and Operations
    - i. 3-year Event Policy
      1. Requesting Approval
  - c. Business Development and Finance
5. Rec Sports MOU update
6. Chartwells Food Tasting Event
  - a. Discussion & Feedback
7. Closed Session Topics:
  - a. Contracts Updates
  - b. Pending Legal Issues
  - c. Retail Messaging

## ASUC SU BOARD MEETING MINUTES

<b>SUBJECT</b>	<b>ASUC Student Union Board Meeting</b>	<b>DATE</b>	<b>January 21, 2015</b>
<b>CHAIR</b>	Bahar Navab	<b>TIME</b>	1:00 – 3:00 pm
<b>LOCATION</b>	Career Center Blue and Gold Room	<b>SCRIBE</b>	Nikou Shafaghi
<b>ATTENDEES</b>	Kelsey, Bahar, Jesse, Beth Piatniza for Emily Marthinsen, David, Tiffany, MJ, Suzi, Ismael, Dennis, Walker, Jamie, John, Paula, Hugh		

### KEY POINTS DISCUSSED

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Announcements</b>	<ul style="list-style-type: none"> <li>• Susan Hsueh is retiring as Finance Business Coordinator. April 1, 2015 is her last day. Student Union will host a retirement gathering for her. No definite plans to rehire for her position as of now.</li> </ul>
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Motion by MJ to approve 11-17-14 minutes. Ismael seconds. Motion passed anonymously.</li> </ul>
<b>Introduction of New Members</b>	<ul style="list-style-type: none"> <li>• Jesse Adamo Grimes joined ASUC Student Union as Director of Administration.</li> </ul>
<b>Spring Semester Goal and To Do Items</b>	<ul style="list-style-type: none"> <li>• Smooth transitions overall.</li> <li>• Wasim’s faculty appointment with the Board ends next semester.               <ul style="list-style-type: none"> <li>○ Looking to fill faculty spot with a Faculty Senate member.</li> </ul> </li> <li>• Create by-laws and templates for processes and procedures.               <ul style="list-style-type: none"> <li>○ Organization and Governance committee will work on this task.</li> </ul> </li> <li>• Assist Brianna Mullen to present the pending MOU to the Senate for approval.</li> <li>• Work on agreements with student initiated businesses/proposals.</li> <li>• Finalizing Chartwells and Student Store contracts.</li> <li>• Policies and procedures for the new building in April.               <ul style="list-style-type: none"> <li>○ Please share drafts while in progress.</li> </ul> </li> </ul>
<b>Committee Reports</b>	<p><u>Organization and Governance</u></p> <ul style="list-style-type: none"> <li>• Request for approval on salary ranges by position.               <ul style="list-style-type: none"> <li>○ Motion by MJ to approve salary ranges. Hugh seconds, motion passes unanimously.</li> </ul> </li> </ul> <p><u>Business Development &amp; Finance</u></p> <ul style="list-style-type: none"> <li>• Budget forecast were completed for this fiscal year.</li> <li>• ASUC Student Union budgets are due to Paula by Feb 9.               <ul style="list-style-type: none"> <li>○ Paula’s goal is to present to Board in February meeting.</li> </ul> </li> </ul> <p><u>Operations, Facilities &amp; Planning</u></p> <p>Proposal: Booking Pauly Ballroom 3 years in advance</p> <ul style="list-style-type: none"> <li>• 3-year event policy proposal to book Pauly ballroom and Anna Head during summer and winter month.</li> <li>• Target audience is wedding clients and outside conferences.</li> <li>• No bumping requested. Recommend number 2 subset of number 1 and clarify Anna Head and Pauly.</li> <li>• Motion by Bahar to renumber and change the recommended numbers to Roman numeral 1 and 2, Ismael seconds, motion passes unanimously.</li> <li>• Motion by Walker to move forward with the proposal after changing the number</li> </ul>

	pattern/language, Hugh seconds, motion passes unanimously.		
<b>NEW BUSINESS</b>			
<b>Rec Sport MOU</b>	<ul style="list-style-type: none"> <li>• MOU to partner with Rec Sport Center.</li> <li>• Rec Sports cancelled their agreement with Follette.</li> </ul>		
<b>Chartwells Food Tasting Event Discussion and Feedback</b>	<ul style="list-style-type: none"> <li>• Great turn out.</li> <li>• Requested to compare burger brands</li> <li>• Bears Lair concept is approved- prices are high and would like to see hybrid of Freehouse and Pub.</li> <li>• Big C Pizza- concept approved- prices are high and would like for them to clarify their target audience.</li> <li>• Coffee shop in MLK and Eshleman- No red logos. Approve Equator with lower pricing. More bready options and tea options.</li> <li>• Create- look at some other names. Would like soup, salad, and sandwich.</li> <li>• Grill Nation- concept approved. Different bun, more cooked meat.</li> <li>• Sono- concept approved- more basic options. Change the name.</li> </ul>		
<b>BOARD DECISIONS</b>			
No.	ACTION ITEM(S)	OWNER	TARGET DATE
2	Motion to approve 11-17-14 minutes. Motion passed anonymously.	MJ	Immediately
3	Motion to approve salary ranges by position.	MJ	As of January 1, 2015
3	Motion to move Pauly Ballroom Proposal pending language change. Motion passed anonymously.	Walker	Immediately
4	Motion to move to closed session and allow senators and ASUC Student Union staff to stay. Motion passed anonymously.	MJ	1-21-15
<b>ACTION PLAN</b>			
No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Work on templates and by laws.	Organization and Governance Committee	Spring Semester
<b>General Announcements</b>			
<ul style="list-style-type: none"> <li>• None</li> </ul>			

Meeting adjourned at 3:00 pm.



**SU Board Meeting  
February 27, 2015  
12-2pm  
Unit 1 – Christian L13**

Agenda

1. Public Comment
2. Search Updates
3. Life Safety Fee Updates
4. Committee Updates
  - a. Facilities and Operations
    - i. 3-year Event Policy Proposed Revision
    - ii. New Pauley Ballroom Rates
      1. Requesting Approval
    - iii. New Policies – RSO, Banners, Departments Banners and Market/Public Vendor Day
      1. Requesting Approval
    - iv. Food Concepts Naming Update
  - b. Business Development and Finance
5. UPP and RFP Plan Updates
6. Closed Session

## ASUC SU BOARD MEETING MINUTES

<b>SUBJECT</b>	<b>ASUC Student Union Board Meeting</b>	<b>DATE</b>	<b>February 27, 2015</b>
<b>CHAIR</b>	Bahar Navab	<b>TIME</b>	12:00 – 2:00 pm
<b>LOCATION</b>	Unit-1 Christian Hall L-13	<b>SCRIBE</b>	Nikou Shafaghi
<b>ATTENDEES</b>	Kelsey, Bahar, Pavan, Tiffany, Paula, John, Justin, Walker, Suzi, MJ, Hugh, Beth, Jamie, Jesse, Dennis, Ismael		

### KEY POINTS DISCUSSED

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Revise action plan tasked for Ismael to indicate: Ismael will work with Senate on Operations MOU.</li> <li>• Motion by Pavan to approve the minutes, Hugh seconds. Motion passes unanimously.</li> </ul>
<b>Life Safety Fee Committee Updates</b>	<ul style="list-style-type: none"> <li>• The fee is a component of Berkeley Campus Fee.</li> <li>• Historically has been used for seismic issues and demolishing Eshleman Hall.</li> <li>• Status of fee committee was discussed. Board would like to build momentum on this.</li> <li>• Kelsey and Hugh will follow up.</li> </ul>
<b>Committee Reports</b>	<p><u>Operations and Facilities</u></p> <p>Proposal: Booking Pauly Ballroom 3 years in advance</p> <ul style="list-style-type: none"> <li>• 3-year event policy proposal to book Pauly ballroom and Anna Head during summer and winter month.</li> <li>• Item 2.1 was revised. Put a period at the end instead of semicolon to make the sentence shorter.</li> <li>• Motion by Ismael to approve, Walker seconds. Motion passed unanimously.</li> </ul> <p>New Pauly Ballroom Rates</p> <ul style="list-style-type: none"> <li>• Request for Pauly Ballroom rates to be increased as proposed.</li> <li>• Motion by Dennis to approve new rates, Justin seconds. Motions passed unanimously.</li> </ul> <p>New Policies- RSO, Banners, Department Banners</p> <ul style="list-style-type: none"> <li>• Policies will be available on Event Services website.</li> <li>• Policies discussed. Board suggested going back to Operations committee for language revision.</li> </ul> <p>Market/Public Vendor Day</p> <ul style="list-style-type: none"> <li>• Request to move the day to Monday instead of Tuesday.</li> <li>• Board approved to move forward. No motion.</li> </ul> <p>Food Concept Naming Update</p> <ul style="list-style-type: none"> <li>• Salad: Root 150 decided to go back and ask for options.</li> <li>• Burger: True Blue. Ask for Blue Grill.</li> <li>• Pizza: House of Pi. Good. Would like to see a \$3.14 special.</li> <li>• Latin Concept will be Asado.</li> <li>• Pub and coffee remains.</li> <li>• Signage is being reviewed.</li> </ul> <p><u>Business Development &amp; Finance</u></p> <ul style="list-style-type: none"> <li>• Contracts and budget was discussed in committee meeting.</li> </ul>

	<ul style="list-style-type: none"> <li>Discounts were discussed.</li> </ul> <u>Organization and Governance Committee</u> <ul style="list-style-type: none"> <li>Committee did not meet.</li> </ul>
<b>NEW BUSINESS</b>	
<b>UPP and RFP Plan Updates</b>	<ul style="list-style-type: none"> <li>University Partnership Program is moving forward- looking to do a coffee RFP. Solly is leading that committee. He will reach out to students for leaders on that committee.</li> <li>Kelsey will sit on the committee and keep Board informed along the way.</li> </ul>
<b>Search Update/Staffing Changes</b>	<ul style="list-style-type: none"> <li>Motion by Hugh to approve staffing changes approved in closed session, Dennis seconds. Motion passed unanimously. A complete list of changes will be shared once HR approves direction and staff are informed.</li> </ul>

### BOARD DECISIONS

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Motion to approve 1-21-15 minutes. Motion passed anonymously.	Pavan	Immediately
3	Motion to approve reserving Pauly Ballrom/Anna Head 3 years in advance booking for summer and winter months as indicated in the proposal.	Ismael	Immediately
3	Motion to approve new Pauly Ballroom rates.	Dennis	Fall 2015
4	Motion to move to closed session at 1:28 pm allowing Nikou and Jesse to stay.	Justin	Immediately
5	Motion to move to open session at 2:11 pm and approve staffing changes.	Hugh	Immediately

### ACTION PLAN

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	None.		

### General Announcements

<ul style="list-style-type: none"> <li>None</li> </ul>
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Meeting adjourned at 2:30 pm.



**SU Board Meeting  
April 1, 2015  
12-2pm  
Anna Head Alumnae Hall**

Agenda

1. Approve February Minutes and Agenda
2. Public Comment
3. LS Project Update
4. Committee Updates
  - a. Facilities and Operations
    - i. Operations Policies
      1. Requesting Approval
    - ii. New Policies – RSO, Banners, Departments Banners and Market/Public Vendor Day
      1. Requesting Approval
    - iii. Food Concepts Naming Update
  - b. Business Development and Finance
    - i. Budget Update
  - c. Organization and Governance Committee
    - i. Transition planning
5. Pending Contracts
  - a. Chartwells Contract
    - i. Requesting Approval
  - b. BBA Contract
    - i. Requesting concept approval, final approval date TBD
6. UPP Update
7. Closed Session

## ASUC SU BOARD MEETING MINUTES

<b>SUBJECT</b>	<b>ASUC Student Union Board Meeting</b>	<b>DATE</b>	<b>April 1, 2015</b>
<b>CHAIR</b>	Bahar Navab	<b>TIME</b>	12:00 – 2:00 pm
<b>LOCATION</b>	Anna Head Alumnae Hall	<b>SCRIBE</b>	Nikou Shafaghi
<b>ATTENDEES</b>	Kelsey, Bahar, Tiffany, Jesse, John, Justin, Walker, Suzi, Hugh, Emily, Jamie, Dennis, Ismael		

### KEY POINTS DISCUSSED

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Motion by Ismael to approve the minutes, Emily seconds. Motion passes unanimously.</li> </ul>
<b>Welcome New Staff</b>	<ul style="list-style-type: none"> <li>• Welcome Joan Iva Fawcett LEAD Center Associate Director Student Government and Leadership Advising.</li> </ul>
<b>Lower Sproul Project Update</b>	<ul style="list-style-type: none"> <li>• Kelsey had a meeting with the Chancellor, VC Lalane, VC Le Grande, and Chief of Staff Nils Gilman. A booklet highlighting key points was presented to the group. The booklet showcased that we are planning ahead, will be making more revenue with less square footage, and comparative date for custodial maintenance. Information was well received and direction was to move forward.</li> <li>• Mutual agreement upon co-branded experience for the Student Store.</li> </ul>
<b>Committee Reports</b>	<p><u>Operations and Facilities</u></p> <p>Market/Public Vendor Day</p> <ul style="list-style-type: none"> <li>• Motion by Bahar to approve Market Day. Ismael seconds. Motion passed unanimously.</li> </ul> <p>Building Hours Policy</p> <ul style="list-style-type: none"> <li>• Reviewed by ASUC and GA and administered by ASUC Student Union via UCPD.</li> <li>• Motion by Dennis to approve the Building Hours Policy. Ismael seconds. Motion passed unanimously.</li> </ul> <p>Amplified Sounds Policy</p> <ul style="list-style-type: none"> <li>• Change 5<sup>th</sup> paragraph grammar.</li> <li>• Motion by Ismael to approve the Amplified Sound Policy. John seconds. Motion passed unanimously.</li> </ul> <p>General Building Usage Policy</p> <ul style="list-style-type: none"> <li>• Change sprawling language.</li> <li>• Incorporate open flame approved permit.</li> <li>• Motion by Ismael to approve General Building Usage Policy. Bahar seconds. Motion passed unanimously.</li> </ul> <p>Food Concept Naming Update</p> <ul style="list-style-type: none"> <li>• Salad: Root 150. Burger: Blue Grill. Pizza: House of Pi. Latin Concept: Asado. Pub: Bear's Lair</li> <li>• Coffee shop will have directional signage labeled coffee.</li> <li>• Board would like to see food menus before finalized.</li> </ul> <p><u>Business Development &amp; Finance</u></p> <ul style="list-style-type: none"> <li>• Dennis is chair of Business Development and Finance Committee. Committee chairs are responsible for taking minutes/delegating the task to others.</li> </ul>



	<ul style="list-style-type: none"> <li>• Jesse Adamo Grimes will serve as support staff for Business Development and Finance Committee.</li> </ul> <p>Budget Updates</p> <ul style="list-style-type: none"> <li>• Fund 70450 has been used as a default so will be working to move expenses to the correct funds.</li> <li>• Student Union has worked with Student Affairs Division budget office and we have more clarity on processes.</li> <li>• FY 16 budget is due to Division of Student Affairs on 4/3/15. A copy of submission will be shared with the Board. We will be able to plug in forecast numbers in July 2015 so the Board will have time to review and provide feedback, and approve.</li> <li>• The Board request a standard timeline for Student Union budget going forward.</li> </ul> <p><u>Organization and Governance Committee</u></p> <ul style="list-style-type: none"> <li>• Committee discussed transition plans for student leadership. Tentative dates for transition and training are May 20-21.</li> <li>• Wasim and Hugh’s appointments with the Board will expire at the end of academic year.</li> <li>• Suggestion for faculty recruitment: seek tenured faculty who are members of Academic Senate.</li> <li>• Discussed student leadership desire to prepare a statement about changes on campus and how a blended organization would be beneficial to campus at large.</li> </ul>
<b>NEW BUSINESS</b>	
<b>Pending Contracts</b>	<p>Chartwells Contract</p> <ul style="list-style-type: none"> <li>• Changed Asian concept to pizza.</li> <li>• Hours of operations agreement based on averages compared to other similar universities operation.</li> <li>• Incorporated recommendation by Real Estate Division: Chartwells will pay for gas usage and health inspections.</li> <li>• Chartwells with adhere to any campus policy regarding food security.</li> <li>• Chartwells will follow Zero Waste policy by 2020 according to the campus initiative.</li> <li>• Motion by Ismael to approve final content for the contract. Justin seconds. Motion passed unanimously.</li> </ul> <p>BBA Contract</p> <ul style="list-style-type: none"> <li>• BBA will sell consumer electronics less than \$300 as agreed in the contract.</li> <li>• Guaranteed minimum of \$1 million commission.</li> <li>• Motion by Justin to approve content. Dennis seconds. Motion passed unanimously.</li> </ul>
<b>UPP and RFP Plan Updates</b>	<p>Banking RFP</p> <ul style="list-style-type: none"> <li>• ASUC and ASUC Student Union assets are now included in the RFP process.</li> </ul> <p>Coffee RFP</p> <ul style="list-style-type: none"> <li>• Kelsey informed UPP about student leadership involvement in the process.</li> <li>• Chartwells will be included in the discussion when/if needed in the future.</li> </ul> <p>Motion by Bahar to move to closed session at 1:44 pm. Ismael seconds. Motion passes unanimously.</p>
<b>Search Update/Staffing Changes</b>	<ul style="list-style-type: none"> <li>• Motion by Bahar to approve staffing changes approved in closed session, Emily seconds. Motion passed unanimously.</li> <li>• Director of Business and Finance position was eliminated.</li> </ul>

## BOARD DECISIONS

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Motion to approve 2-27-15 minutes. Motion passed anonymously.	Ismael	Immediately
3	Motion to approve Market Day.	Bahar	Immediately
3	Motion to approve Building Hours Policy.	Dennis	Immediately
4	Motion to approve Amplified Sound Policy.	Ismael	Immediately
5	Motion to approve General Building Usage Policy.	Ismael	Immediately
6	Motion to approve Chartwells final contract content.	Ismael	Immediately
7	Motion to approve BBA contract content.	Justin	Immediately
8	Motion to approve staffing changes approved in closes session.	Bahar	Immediately

## ACTION PLAN

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	None.		

## General Announcements

- None

Meeting adjourned at 2:10 pm.



**SU Board Meeting  
April 29, 2015  
12-2pm  
Unit 1 – Christian L13**

Agenda

1. Public Comment
2. Introduction of New Members
3. Approval of Minutes and Agenda
4. Selection of 2015-2016 Chair
5. Committee Updates
  - a. Facilities/Ops
    - i. Pauley Ballroom and Wheeler Hall closure
    - ii. Policy approvals
  - b. Bus Dev/Finance
    - i. Athletics – Game Day Gear RFP
    - ii. Budget – Update (& Approval?)
    - iii. Cal Student Store
  - c. Org and Governance
    - i. Transitions and Summer Meetings
    - ii. Open Board Seats
6. Contracts Signature Authority Update
7. Banking and Coffee RFPs
  - a. Updates from Campus
8. Closed Session

## ASUC SU BOARD MEETING MINUTES

<b>SUBJECT</b>	<b>ASUC Student Union Board Meeting</b>	<b>DATE</b>	<b>April 29, 2015</b>
<b>CHAIR</b>	Bahar Navab	<b>TIME</b>	12:00 – 2:00 pm
<b>LOCATION</b>	Unit 1 Christian Hall L13	<b>SCRIBE</b>	Nikou Shafaghi
<b>ATTENDEES</b>	Kelsey, Jesse, Jamie, Hugh, DJ, David, Suzi, Wasim, Tiffany, John, Emily, Walker, Justin. Ismael via phone.		

### KEY POINTS DISCUSSED

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Motion by Emily to approve 4-1-15 minutes, John seconds. Motion passed unanimously.</li> </ul>
<b>Introduction of New Members/Other Announcements</b>	<ul style="list-style-type: none"> <li>• Lavanya Jawaharlal ASUC Executive Vice President elect.</li> <li>• Joe Wilson ASUC Student Union Board of Directors ASUC undergraduate representative.</li> <li>• The Board recognized and thanked Hugh Graham for all his contributions. Hugh will be moving to UCOP as Associate Budget Director for Division of Agriculture and Natural Resources.</li> </ul>
<b>Selection of 2015-2016 Chair</b>	<ul style="list-style-type: none"> <li>• Pavan nominates John Ready to be the chair for 2015-16, Bahar seconds the nomination. No objections. John approves the nomination.</li> <li>• Emily will continue as the vice chair for 2015-16.</li> </ul>
<b>Committee Reports</b>	<p><u>Organization and Governance Committee</u></p> <ul style="list-style-type: none"> <li>• MJ and Pavan are reaching out to potential faculty representatives to serve on the Board.</li> <li>• Committee will be organizing a summer retreat for the Board.</li> </ul> <p><u>Business Development &amp; Finance</u></p> <ul style="list-style-type: none"> <li>• Athletics Department has issued a RFP for vendors to provide game day gear. BBA will be involved in the process.</li> <li>• Chartwells contract is signed by both parties.</li> </ul> <p>Budget Updates</p> <ul style="list-style-type: none"> <li>• Jesse sent out the documents. We will be able to make changes after July 1.</li> <li>• Jesse and Student Affairs Budget team have taken measure to address fund reallocation.</li> <li>• Goal is to share budget in a form of google doc so all Board members can have access and be able to comment.</li> <li>• Budget approval is tabled for the May Board meeting.</li> </ul> <p>Cal Student Store- BBA Contract</p> <ul style="list-style-type: none"> <li>• There will be no language change after Board approval only formatting changes.</li> <li>• Discount language for ASUC and GA is included.</li> <li>• Propose to change 5% reduction language on the appendix.</li> <li>• Motion by Walker to approve the final contract, Wasim seconds. Motion passed unanimously.</li> </ul>

	<p><u>Operations and Facilities</u></p> <p>Pauly Ballroom and Wheeler Hall Closure</p> <ul style="list-style-type: none"> <li>• Campus requested Pauly Ballroom use as a classroom for 2016-17 academic year.</li> <li>• Proposal was discussed and Board voiced concerns and hesitations.</li> <li>• Board approved for Suzi to engage in further conversations.</li> </ul> <p>Alcohol Policy</p> <ul style="list-style-type: none"> <li>• Board approves the policy pending defining the GA space on number 1.</li> <li>• Motion by Ismael to approve the proposed Alcohol Policy, Bahar seconds. Motion passed unanimously.</li> </ul> <p>Catering Menu and Brands</p> <ul style="list-style-type: none"> <li>• Student catering menus will be available for Board to review.</li> </ul>
<b>NEW BUSINESS</b>	
<b>Contract Signature Authority</b>	<ul style="list-style-type: none"> <li>• The Chancellor has delegated signature authority for all Lower Sproul contracts/leases to Vice Chancellor of Student Affairs Harry Le Grande.</li> </ul>
<b>Banking and Coffee RFP</b>	<p>Banking RFP</p> <ul style="list-style-type: none"> <li>• The group met on 4/27/15. Rishi and Anthony (student leaders) are involved in the group. Kelsey will come to Board with updates as they happen.</li> </ul> <p>Coffee RFP</p> <ul style="list-style-type: none"> <li>• Still in process.</li> </ul> <p>Motion by Pavan to move to closed session at 1:34 pm. Justin seconds. Motion passed unanimously.</p>
<b>Northeast Corner Vendor</b>	<ul style="list-style-type: none"> <li>• Motion by Pavan to approve to continue negotiations with NE corner vendor. Justin seconds. One member objected. Motion passed unanimously.</li> </ul>

### BOARD DECISIONS

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Motion to approve 4-1-15 minutes. Motion passed anonymously.	Emily	Immediately
3	Motion to approve final BBA contract.	Walker	Immediately
3	Motion to approve Alcohol Policy.	Ismael.	Immediately
4	Motion to move to closed session.	Pavan	Immediately
5	Motion to approve to continue negotiations with NE corner vendor.	Pavan	Immediately

### ACTION PLAN

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	None.		

### General Announcements

<ul style="list-style-type: none"> <li>• None</li> </ul>
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Meeting adjourned at 2:03 pm.



**SU Board Meeting  
May 26, 2015  
12-2pm  
Career Center – Gold and Blue Room**

Agenda

1. Public Comment
2. Approval of Minutes and Agenda
3. Committee Updates
  - a. Facilities/Ops
    - i. Pub naming
    - ii. Contracts update
    - iii. Chartwell's Logo and ownership
  - b. Bus Dev/Finance
    - i. Overview of budget process
    - ii. Budget approval
  - c. Org and Governance
    - i. Transitions and Summer Meetings
    - ii. Retreat/trainings for new members
    - iii. Committee rosters
    - iv. Open Board Seats
4. Executive Director Report
5. Thank you gifts
6. Closed Session

## ASUC SU BOARD MEETING MINUTES

SUBJECT	<b>ASUC Student Union Board Meeting</b>	DATE	<b>May 26, 2015</b>
CHAIR	John Ready	TIME	12:15 – 2:06 pm
LOCATION	Career Center, Blue & Gold Room	SCRIBE	Jenny Harris
ATTENDEES	Yordanos, Joesph, Tiffany, Suzi, Jamie, Jenny, John, Jesse, Kelsey, Bahar, DJ, Walker, David, Emily, Dennis, Wasim		

### KEY POINTS DISCUSSED

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Motion by Bahar to approve minutes, Joe seconds. Motion passed unanimously.</li> </ul>
<b>Committee Reports</b>	<p><u>Organization and Governance Committee</u></p> <ul style="list-style-type: none"> <li>• New Member Transition: ASUC - June 1<sup>st</sup> &amp; GA – July 1<sup>st</sup></li> <li>• Meetings:               <ul style="list-style-type: none"> <li>○ Place holds on calendars (and remove if necessary) one time a month for June, July, and August</li> <li>○ Send out Doodle poll</li> </ul> </li> <li>• Retreat/Trainings for new members:               <ul style="list-style-type: none"> <li>○ Day 1 would be transition with old/new members, Day 2 would be a working meeting with the new board members</li> <li>○ Send out Doodle poll (send out 3 days)</li> </ul> </li> <li>• Committee Rosters               <ul style="list-style-type: none"> <li>○ Requirements: At least 5 people per committee, at least 2 from board, &amp; majority students committee needs to be formalized</li> <li>○ Facilities/Operations Committee                   <ul style="list-style-type: none"> <li>▪ Bahar (Student)</li> <li>▪ Suzi (Staff)</li> </ul> </li> <li>○ Business &amp; Finance Committee                   <ul style="list-style-type: none"> <li>▪ Joe (Student)</li> <li>▪ Jesse (Staff)</li> </ul> </li> <li>○ Org &amp; Gov                   <ul style="list-style-type: none"> <li>▪ John (Student)</li> <li>▪ Nikou (Staff)</li> </ul> </li> <li>○ Place holds on calendars (and remove if necessary) one time a month for June, July, and August</li> <li>○ Send out Doodle poll</li> </ul> </li> <li>• Open Board Seats               <ul style="list-style-type: none"> <li>○ Need two faculty representatives – if you know of someone who may be intersted send contact info to John</li> </ul> </li> </ul> <p><u>Business Development &amp; Finance</u></p> <ul style="list-style-type: none"> <li>• Overview &amp; discussion of budget summary worksheets</li> <li>• Motion by Bahar to approve Budget that includes assumptions of</li> </ul>

expenses/revenues, Emily seconds. Motion passed unanimously

### Operations and Facilities

- Pub Naming
  - Bair's Lair will remain the name of the Pub in the ASUC Student Union
  - ASUC Student Union Marketing Department will handle design aspects of Bair's Lair
  - Discussion on having name of "Commons" as Food Court
- Contracts Update
  - BBA contract is complete just awaiting signatures, will be signed this week
- Chartwell's Logo & Ownership
  - **CAL STUDENT STORE**
    - Option C has already been selected
    - Question: Width of letters in Student is larger than Store, Tiffany: hierarchy within Style guide. Looks like there is a mistake, think through that more.
  - **Chartwell's & Food Court Concept:**
    - Feedback from operations committee & marketing team has already been given to Chartwell's
    - Chartwell's looking for finalized logo by the end of this week due to 8 week lead time to produce materials
    - Senior Designer from ASUC Student Union Marketing team, Joel Felix, has been sought out by Chartwell's to freelance the designs for other logo's in the Food Court
    - House of Pi – The concepts that were discussed prior to the design of the logo's were not delivered and the Board wants a re-design of the concept to include a more science, coding, and  $\pi$  type of feel.
    - ASADO Burrito – Overall, the Board would like to move forward with Option C but with a smaller "S" and to not include the word burrito in the logo.
    - True Blue – Overall, the Board would like to move forward with option B and remove the words "Stay True" but if time allows, they would like to have a re-design.
    - Bair's Lair –Graphic Designer from ASUC Student Union Marketing, William Leung, has been tasked with developing the concepts & we will have 3 finalized concepts by Thursday & concepts will be emailed to Board for feedback & selection.
    - Board would like a summary of all final logo's for one final stamp of approval.



<b>Executive Director Report</b>	<ul style="list-style-type: none"> <li>All Director's &amp; AD's met for an entire day to discuss (budgets, building, events, etc.)</li> <li>LEAD Center – State of Student Involvement &amp; State of CalGreeks presentations</li> <li>UPP: Banking &amp; Coffee RFP's going on now</li> </ul>
<b>Close Meeting</b>	Motion by Walker, Bahar seconds, Motion passed unanimously at 1:42pm to close meeting & enter in closed session.
<b>Closed Session</b>	Contracts Banking Consolidation RFP Staff Updates

### BOARD DECISIONS

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Motion to approve previous Board minutes. Motion passed anonymously.	Bahar	Immediately
3	Motion to approve 15-16 Budget to include assumptions.	Bahar	Immediately
3	Motion to move to closed session.	Walker	Immediately

### ACTION PLAN

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Send out Doodle Polls for: Board Meetings Committee Meetings Board Retreat	Jenny/John	June 2015

### General Announcements

<ul style="list-style-type: none"> <li>None</li> </ul>
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Meeting adjourned at 2:06 pm.



**SU Board Meeting  
July 22, 2015  
12-2pm  
Anna Head Alumnae Hall**

Agenda

1. Approval of Minutes and Agenda
2. Public Comment (10 min)
3. Committee Updates
  - a. Facilities/Ops
    - i. Bears Lair logo
  - b. Bus Dev/Finance
  - c. Org and Governance
    - i. Board/Committee rosters
    - ii. Retreat/training for new members
    - iii. Hiring committees
    - iv. Bylaws
    - v. Performance evaluation of ED
4. Executive Director Report
  - a. RRR Plan/Project Schedule
5. Closed Session

**ASUC SU BOARD MEETING MINUTES**

<b>SUBJECT</b>	<b>ASUC Student Union Board Meeting</b>	<b>DATE</b>	<b>July 22, 2015</b>
<b>CHAIR</b>	John Ready	<b>TIME</b>	12:00 – 2:00 pm
<b>LOCATION</b>	Anna Head Alumnae Hall	<b>SCRIBE</b>	Nikou Shafaghi
<b>ATTENDEES</b>	Kelsey, John, Suzi, Aaron, Jenna, Emily, Ismael, Joe, Jesse, Jamie		

**KEY POINTS DISCUSSED**

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Introductions</b>	<ul style="list-style-type: none"> <li>• Suzi Halpin Director of Operations ASUC Student Union.</li> <li>• Aaron Smyth Graduate Assembly, Board Rep.</li> <li>• Jenna Kingkade Graduate Assembly, Board Rep.</li> <li>• Kelsey Finn Executive Director ASUC Student Union.</li> <li>• Joan Ready Graduate Student, Board Chair.</li> <li>• Emily Marthinsen AVC Physical and Environmental Planning Campus Architect, Board Co-chair.</li> <li>• Joe Wilson Undergraduate Student, Board Rep.</li> <li>• DJ Pepito Vendor Relations Coordinator ASUC Student Union.</li> <li>• Nikou Shafaghi Executive Assistant ASUC Student Union.</li> <li>• Jamie Riley Director LEAD Center ASUC Student Union.</li> <li>• Jesse Adamo Grimes Director of Administration ASUC Student Union.</li> <li>• Ismael Contreras Undergraduate Student, Board Rep.</li> </ul>
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Motion by Aaron to approve the minutes, Ismael seconds. Motion passes unanimously.</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• Holly Harwood from Berkeley Fellowship of Unitarian Universalists urges the Board to understand inherent worth and dignity of an individual and how contracting out employees might influence that.</li> <li>• Kevin Reyes a UC Berkeley Student has concerns about Chartwells employees regarding harassment on the job and other concerns with workers.</li> <li>• Michael Burch Vice Chair of Berkeley Organizing Congregation For Action (BOCA) and a former UC employee urges the Board to hold itself and UC Regents accountable. Respect rights of worker on this campus, and respect rights of students who are advocating and not let them be subject to intimidation.</li> <li>• Lewis resident of South Berkeley asks the Board to make a special effort for people and not toss them into a barrel.</li> </ul>

- Juriella a UC employee stated: I worked here at the University for eleven years. Makes \$14 an hour. There is a difference in wages and benefits in UC employees vs. contract workers. A long time ago there was a budget cut and I was cut. Temp workers are let go. Wages is how we support families.
- Charito a contract worker stated: been working here for 3 years. Got a raise to \$12 and not \$14 that was promised. With ABM the cap is \$14.
- Safaya a contract worker with ABM has been working for ABM for 17 years. Contract workers make \$10 hour and there is a huge difference between ABM and University employees. Many people have a second job to make ends meet. ABM is known for sexual assault and harassment during night shifts.
- Aeri has been working for \$14, not enough to make ends meet. Lives in Richmond and rent has increased so it's not enough to make ends meet. Daughter in high school with this salary is hard to send her to college. Thanks the Board for listening.
- Rosio has been working for ABM for 4 years, single mom and makes \$14 an hour.
  
- Students statements (names not captured)
  - ASUC Student Union Board is one place students matter and can voice their opinion.
  - A student from Co-op (name not captured) request to renegotiate Chartwells contract. UC workers see benefits and contracts don't have that. Contract workers have less job security.
  - UC Berkeley student (name not captured): We are excited for the building to open. Are we going to take a real stand? Students don't want to delay opening. Need UC jobs now. Calling the Board to renegotiate the contract by the end of the month.
- Motion by Jenna for ASUC Student Union Board to express commitment to renegotiate the contract. Motion was not seconded. Motion fell on the floor.
- Motion by Jenna to go back to open session after closed session, Ismael seconds. Motion passed unanimously.

<p><b>Committee Updates</b></p>	<p><u>Facilities/Operations Committee</u></p> <ul style="list-style-type: none"> <li>• Bears Lair logo <ul style="list-style-type: none"> <li>○ No updates</li> </ul> </li> </ul> <p><u>Business Development/Finance Committee</u></p> <ul style="list-style-type: none"> <li>• No updates</li> </ul> <p><u>Organization and Governance Committee</u></p> <ul style="list-style-type: none"> <li>• Board/Committee rosters <ul style="list-style-type: none"> <li>○ 2 faculty members confirmed by Faculty Senate: Adair Morse and Aaron Edlin.</li> <li>○ Committee roster- seeking Board member for committees. One member for Org/Gov, and one for Bus/Fin. Operation needs more students.</li> <li>○ Retreat/training for new members <ul style="list-style-type: none"> <li>▪ Being scheduled.</li> <li>▪ Please respond to the doodle poll.</li> </ul> </li> </ul> </li> <li>• Hiring committees <ul style="list-style-type: none"> <li>○ Approve and review hiring committees.</li> <li>○ Provide insight and help for recruitment within the Student Union.</li> </ul> </li> <li>• Bylaws <ul style="list-style-type: none"> <li>○ Currently don't have bylaws. Organization and Governance will be working on bylaws and inform the Board.</li> </ul> </li> <li>• Performance evaluation of ED <ul style="list-style-type: none"> <li>○ Annual evaluation for Executive Director and other Student Union staff will be conducted by former Board members.</li> </ul> </li> </ul>
<p><b>Executive Director Report</b></p>	<ul style="list-style-type: none"> <li>• RRR Plan/Project Schedule – Sharay Pinero Associate Director Facilities Maintenance and Operations <ul style="list-style-type: none"> <li>○ RRR plan is a 3-phase move back plan. Retail, Reservation, and Residents. August, Sep and October. A copy of schedule will be provided</li> </ul> </li> <li>• Grand Opening Event - Katelyn Nomura Weingrow Associate Director Marketing and Art Programs- <ul style="list-style-type: none"> <li>○ Committee has official timeline for opening events. Taste of the Union will be the inaugural event (title of the event will be reconsidered). Chancellor will be doing his back to school briefing. August 27- 11:30-2 pm.</li> </ul> </li> <li>• Assistant Director Bus/Fin job description is rewritten. The working title is Business and Finance Analyst with a focus on day-to-day operations of Finance. This is a contract position for 2 years. Position will be posted, will give the Student Union time to write a JD that addresses all needs of the organization</li> </ul>
<p><b>NEW BUSINESS</b></p>	
<p><b>ASUC Student Union Contracts</b></p>	<ul style="list-style-type: none"> <li>• Motion by Joe to move to close session at 1:10 pm. Aaron seconds.</li> <li>• Motion by Joe to move to open session at 1:51 pm. Aaron seconds. Motion passed unanimously.</li> <li>• Motion by Aaron to move to direct ASUC SU Board to codify binding agreement</li> </ul>

	<p>with Chartwells that sets our expectation to standardize the work environment. Ismael seconds. Motion passed unanimously.</p> <ul style="list-style-type: none"> <li>• Motion by Aaron to move to direct Board for good faith effort to look for opportunities to make vendors' employees UC employees in the future. Jenna seconds. Motion passed unanimously. Motion amended by Aaron to direct Bus/Fin to explore options, Jenna seconds. Motion passed unanimously.</li> <li>• Comment for public from the Board: All Chartwells employees are full time except the student employees, and they receive comparable wages and full benefits.</li> <li>• Motion by Emily to adjourn at 2:01 pm. Ismael seconds. Motion passed unanimously.</li> </ul>
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**BOARD DECISIONS**

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Motion to approve 5-26-15 minutes. Motion passed anonymously.	Aaron	Immediately
3	Motion to go back to open session after close session.	Jenna	Immediately
3	Motion to go to close session.	Joe	Immediately
4	Motion to direct ASUC SU Board to codify binding agreement with Chartwells that sets our expectation to standardize the work environment.	Aaron	Immediately
5	Motion move to direct Board for good faith effort to look for opportunities to make vendors' employees UC employees in the future. . Motion amended by Aaron to direct Bus/Fin to explore options, Jenna seconds. Motion passed unanimously.	Aaron	Immediately
6	Motion to adjourn the meeting.	Emily	Immediately

**ACTION PLAN**

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	None.		

**General Announcements**

<ul style="list-style-type: none"> <li>• None</li> </ul>
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Meeting adjourned at 2:01 pm.



**SU Board Meeting  
August 18, 2015  
12-2pm  
Unit 1 - Slottman L11**

Agenda

1. Approval of Minutes and Agenda
2. Public Comment (10 min)
3. Committee Updates
  - a. Facilities/Ops
    - i. Construction/Project Update/RRR
    - ii. Operating hours
    - iii. Pauli Ballroom
    - iv. MLK Basement
  - b. Bus Dev/Finance
    - i. UC Workers update
  - c. Org and Governance
    - i. Title changes[
    - ii. Ad Hoc Marketing Committee
    - iii. Board Retreat Agenda
4. Executive Director Report
  - a. Construction/Project update
  - b. Chartwells addendum progress update
5. Closed Session

**ASUC SU BOARD MEETING MINUTES**

<b>SUBJECT</b>	<b>ASUC Student Union Board Meeting</b>	<b>DATE</b>	<b>August 18, 2015</b>
<b>CHAIR</b>	John Ready	<b>TIME</b>	12:00 – 2:00 pm
<b>LOCATION</b>	Unit 1- Slottman L-11	<b>SCRIBE</b>	Nikou Shafaghi
<b>ATTENDEES</b>	Emily, John, Kelsey, Jesse, Aaron, Suzi, Jamie, DJ, Ismael, Lavanya, Walker, Joe, Jenna, Tiffany, Rosemarie, David		

**KEY POINTS DISCUSSED**

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>Motion by Aaron to approve the minutes, Joe seconds. Motion passes unanimously.</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>None.</li> </ul>
<b>Committee Updates</b>	<p><u>Facilities/Operations Committee</u></p> <ul style="list-style-type: none"> <li>Cal Student Store opened 8/17.</li> <li>MLK coffee shop opens 8/26</li> <li>Food service will open between August 26 and September 1.</li> <li>Tentative dates to start 24/7 access to the buildings are between Nov 1 and Jan 1.</li> </ul> <p>MLK Basement</p> <ul style="list-style-type: none"> <li>Reference Board decision in April 2013.</li> <li>Resolution proposal from ASUC to include SUPERB, and OCF space.</li> <li>Motion by Joe to move the resolution to the Ops committee for review, Walker seconds. Motion passed unanimously. Addendum to have it finalized by the next Board meeting. No objections motion passed unanimously.</li> </ul> <p><u>Business Development/Finance Committee</u></p> <ul style="list-style-type: none"> <li>Committee worked on the budget.</li> <li>UC Workers update- The committee discussed some option for the addendum to the contract. Committee will be focused to explore option in the upcoming months.</li> </ul>



Organization and Governance Committee

Title changes – Joseph Greenwell AVC/Dean of Students

- AVC/DoS Greenwell proposal for titles added for Kelsey and Jamie as followed: Kelsey Finn Executive Director/Associate Dean of Students, Jamie Riley Director LEAD Center/Assistant Dean.
- Proposal calls for equality across DoS area and in recognition of works Kelsey and Jamie have been doing.
- Salary increase for Kelsey will go through Business and Finance.
- Motion by Aaron to table discussion for close session, Joe seconds, motion passed unanimously

Ad Hoc Marketing Committee- to review marketing material as a sub-committee of operations. Time saving for Operation Committee by seeing the final recommendations. Committee is set to start.

Board Retreat Agenda

- Background and history
- Rosemarie offers the broad campus budget review in 10-15 minutes.
- Roster is complete for Board and all committees.
- Complete doodle poll.

<p><b>Executive Director Report</b></p>	<p>Executive Director Report</p> <ul style="list-style-type: none"> <li>• Construction/Project update <ul style="list-style-type: none"> <li>○ Cal Student Store opened on August 17.</li> <li>○ Furniture is currently being installed.</li> <li>○ New garage gate is being installed. Garage will be open September 1.</li> <li>○ Folks moving in next week.</li> <li>○ The Board will have a walk through spaces during the Board retreat.</li> </ul> </li> <li>• Chartwells addendum progress update <ul style="list-style-type: none"> <li>○ Great ideas and categories.</li> <li>○ Bears Bites event will be on Sep 10, 2015 11-2 pm.</li> <li>○ Grand Opening scheduled for October 27, 2015.</li> <li>○ Birthday party annual opening tentative for February.</li> </ul> </li> <li>• Staffing updates <ul style="list-style-type: none"> <li>○ Kelly Morr and Justin Gomez both moving to start ups for new opportunity</li> <li>○ Jon Rey is the new ASUC Coordinator.</li> <li>○ Shirley Giraldo is the new GA Coordinator</li> <li>○ Jackie Gardner is the new Fraternity/Sorority Advising Coordinator.</li> </ul> </li> <li>• UPP <ul style="list-style-type: none"> <li>○ No new report on Banking RFP.</li> <li>○ Coffee RFP is being reviewed. The Board has the option to opt in or out is how we have entered the RFP.</li> <li>○ Working group for RFP Apparel- forming a group- first committee mtg is end of September.</li> </ul> </li> <li>• Motion by Walker to move to close session, and Ismael seconds. No objection. Motion passed unanimously.</li> </ul>
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**NEW BUSINESS**

<p><b>Board Decisions</b></p>	<ul style="list-style-type: none"> <li>• Move by Aaron to end close session. Ismael seconds at 2 pm.</li> <li>• Motion by Joe to approve the Amazon contract, Joe seconds (holding Lavanya and Yordanos' proxy/vote). One abstention. Motion passed</li> <li>• Motion by Aaron to approve Kelsey's title proposed by AVC/DoS Greenwell to Associate Dean of Students, Joe seconds. Motion passed unanimously.</li> <li>• Motion by Joe to approve Jamie's title proposed by AVC/DoS Greenwell to Assistant Dean of Students, Aaron seconds. One abstention, motion passed.</li> <li>• Motion by Joe to adjourn at 2:07. Aaron seconds. Motion passed unanimously.</li> </ul>
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**BOARD DECISIONS**

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Motion to approve 7-22-15 minutes. Motion passed unanimously.	Aaron	Immediately
3	Motion to to move the resolution to the Ops committee for review.	Joe	8/28/15
3	Motion to table title changes in close session.	Aaron	Immediately
4	Motion to move to close session.	Walker	Immediately
5	Motion move to end close session.	Aaron	Immediately

6	Motion to approve Amazon Contract.	Joe	Immediately
7	Motion to approve Kelsey's title proposed by AVC/DoS Greenwell to Associate Dean of Students	Aaron	Immediately
8	Motion to approve Jamie's title proposed by AVC/DoS Greenwell to Assistant Dean of Students	Joe	Immediately
9	Motion to adjourn the meeting.	Joe	Immediately
<b>ACTION PLAN</b>			
No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	None.		
<b>General Announcements</b>			
<ul style="list-style-type: none"> <li>• None</li> </ul>			

Meeting adjourned at 2:07 pm.

## LEADERSHIP TEAM MEETING MINUTES

<b>SUBJECT</b>	<b>Leadership Team Meeting</b>	<b>DATE</b>	<b>September 11, 2015</b>
<b>FACILITATOR</b>	Kelsey	<b>TIME</b>	1:00-3:00pm
<b>LOCATION</b>	Sproul 127	<b>SCRIBE</b>	Nikou
<b>ATTENDEES</b>	Fred, Joan Iva, Suzi, Tiffany, Jamie, Jesse, Kelsey, Katherine, Sharay, Brandon		

### KEY POINTS DISCUSSED

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Searches and Staffing</b>	<ul style="list-style-type: none"> <li>• Business and Finance Senior Analyst position will be posted soon.</li> <li>• Event Coordinator position will be posted soon.</li> <li>• Both Student Orgs Advisor positions have been posted with a goal to have them start in December.</li> </ul>
<b>SA Cabinet/DoS Area</b>	<p>SA Cabinet</p> <ul style="list-style-type: none"> <li>• Retreat “A Great Place to Work” was on 8/13/15. Alignment around go big goal and creating culture of care. Community meeting on October 5 will be a follow up.</li> <li>• 3% increase for non-represented staff discussed. 2% merit based and 1% equity adjustment. More information will be emailed to staff. The pay will be retroactive from July 1, 2015. <b>Action for all- Submit performance evaluations by October 1.</b></li> <li>• New initiative: Berkeley staff experience program. More information coming soon.</li> </ul> <p>DoS Area</p> <ul style="list-style-type: none"> <li>• Career, Engagement, Advocacy, Service – How are we all impacting these in a life of a student at Cal.</li> <li>• Senior Leadership meeting title changed to Dean’s Circle.</li> <li>• Title changes are official for Kelsey and Jamie.</li> <li>• DoS on-boarding group – Joan Iva is representing the Student Union.</li> </ul>
<b>ASUC SU Organization Culture</b>	<ul style="list-style-type: none"> <li>• Will be working on this with the LT.</li> <li>• Making sure we are equipping each other with tools and resources we need and we show up in a way that align with the cultural energy.</li> <li>• <a href="#">Culture Code Presentation by Culture Labs</a></li> </ul>
<b>DISUCSSION ITEMS</b>	
<b>Fall Senate Meetings</b>	<ul style="list-style-type: none"> <li>• Will wait for Joe Wilson to forward a plan for October meetings.</li> </ul>
<b>CACSSF Proposals</b>	<ul style="list-style-type: none"> <li>• \$500K one time fund pot of money.</li> <li>• SERC: Graduate Assistant.</li> <li>• Operations: A truck and furniture for Eshleman Hall where the furniture budget did not account for.</li> <li>• LEAD Center: enhancement for strength’s quest.</li> </ul>

	<ul style="list-style-type: none"> <li>• Marketing: Art work for breeze way and an instructor.</li> <li>• Be mindful of student and their proposal to ensure work is not duplicated and or we have enough resources to support proposals.</li> </ul>
<b>Space Plan Update</b>	<ul style="list-style-type: none"> <li>• 4<sup>th</sup> R presented: relocation.</li> <li>• 102 Sproul and MLK office were discussed.</li> <li>• Goal is to have student assistant crossed trained to assist all functional areas within 102 Sproul.</li> </ul>
<b>Bear Bite Event Update</b>	<ul style="list-style-type: none"> <li>• Event was financially a success.</li> </ul>
<b>All Staff meeting Topics Sep 29</b>	<ul style="list-style-type: none"> <li>• Gallup survey results: the two focused areas were increased successfully.</li> <li>• We will dedicate the next All Staff to this topic</li> <li>• Continue, adjust or stop any of the programs.</li> </ul>
<b>Student Employee Training/Development</b>	<ul style="list-style-type: none"> <li>• Positive feedback, branding, peer lead, stop bys.</li> <li>• Improve- space, registration, less of on the job and more of customer service, different tracks for new students and returning students.</li> </ul>

### ACTION PLAN

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Submit performance evaluation	All	October 1

### Tabled for Next Meeting

- None





**SU Board Meeting  
September 30, 2015  
12-2pm  
Career Center Blue Room**

Agenda

1. Approval of Minutes and Agenda [2 min]
2. Public Comment [10 min]
3. SU Programming Update (Jamie) [10 min]
4. Art Studio Extension Proposal (Katelyn) [10 min]
5. Committee Reports
  - a. Facilities/Ops [25 min]
    - i. Update on MLK Basement
    - ii. Update on Pauley Ballroom
    - iii. Update on Operational Hours
    - iv. Update on Cal Student Store
  - b. Bus Dev/Finance [10 min]
    - i. Updated budget (**for Board approval**)
  - c. Org and Governance [5 min]
    - i. Board Retreat Feedback
    - ii. Search committees
6. Executive Director Report [15 min]
7. Closed Session [25 min]
8. Adjourn

**ASUC SU BOARD MEETING MINUTES**

<b>SUBJECT</b>	<b>ASUC Student Union Board Meeting</b>	<b>DATE</b>	<b>September 30, 2015</b>
<b>CHAIR</b>	John Ready	<b>TIME</b>	12:00 – 2:00 pm
<b>LOCATION</b>	Career Center Blue Room	<b>SCRIBE</b>	Nikou Shafaghi
<b>ATTENDEES</b>	Kelsey, Adair, Joe, Lavanya, DJ, Walker, Suzi, Jonathan for Aaron Smyth, Jenna, Tiffany, Jesse, John, Emily, Ismael. Via phone: Aaron Edlin		

**KEY POINTS DISCUSSED**

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Motion by Joe to approve the minutes, Lavanya seconds. Motion passes unanimously.</li> <li>• Motion by John to amend the agenda to move to close session first, Jonathan seconds. Motion passed unanimously.</li> <li>• Motion by Joe to move to close session, Aaron Edlin seconds. Motion passed unanimously.</li> </ul>
<b>Executive Director Equity Adjustment</b>	<ul style="list-style-type: none"> <li>• Motion by Joe to approve salary adjustment for Executive Director Kelsey Finn, Emily seconds. One abstention. Motion passed.</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• None.</li> <li>• Motion by Jonathan to move ASUC Student Union update after the Committee reports. Jenna seconds. Motion passed unanimously.</li> </ul>
<b>Committee Updates And Student Union Updates</b>	<p><u>Facilities/Operations Committee</u></p> <ul style="list-style-type: none"> <li>• MLK Basement               <ul style="list-style-type: none"> <li>○ Application will be released October 15 and will be open for a month.</li> <li>○ Target date to have a plan is March 2016.</li> </ul> </li> <li>• Pauley Ballroom               <ul style="list-style-type: none"> <li>○ Campus is in need of classrooms due to Wheeler Hall surge.</li> <li>○ Negotiating the terms for Pauley Ballroom usage and will share with the Board soon.</li> </ul> </li> <li>• Operational Hours               <ul style="list-style-type: none"> <li>○ Flux with ops hours- will send out the calendar electronically.</li> <li>○ Eshleman coffee closed for now until Eshleman opens.</li> <li>○ Suggestion to open 9-5 pm.</li> <li>○ MLK garage is now open.</li> </ul> </li> <li>• Cal Student Store               <ul style="list-style-type: none"> <li>○ Last year in temp space BBA generated \$2.2 million. Barely over a month in permanent space are gross sales at \$1.7 million.</li> </ul> </li> </ul> <p><u>Business Development/Finance Committee</u></p> <ul style="list-style-type: none"> <li>• Changes to the budget allocation was discussed.</li> </ul>



- Motion by Joe to approve the proposed operational budget, Jenna seconds,. Motion passed unanimously. Budget is amended as proposed.

#### Organization and Governance Committee

- Board Retreat Feedback
  - Suggestion for half day schedules
  - Plan it earlier in the academic year.
- Search committees
  - Students Orgs Advisors
  - Event Coordinator
  - Business and Finance Analyst

#### Student Union Programming (Jamie)

- Student orgs registration. Over 1500 groups registered.
- 3009 students completed and certified signatories.
- 100 new groups joined.
- Leadership Symposium 15<sup>th</sup> annual in Pauley Ballroom. 200 students participated.
- Calaplooza 800 students participated
- Project Gold first year leadership programs.
- Cal Greek student group day yard show, 600 people participated.
- IFC new member academy is in progress.
- 512 women matched in for sororities on campus.
- Partnership with Tang Center and UCPD to address alcohol issues.
- Greek Carnival capped at 5000.

#### Art Studio Extension Proposal (Katelyn)

- Graphic Design and Printing Services proposal
  - Opportunity to add staff and instructor. No new staff
  - Services: High quality printing for students, staff and community.
  - Better prices compared to competitors for students.
  - Start up cost would come from marketing.
  - Suggestion to apply for large project student technology.

<b>Executive Director Report</b>	<p>Executive Director Report</p> <ul style="list-style-type: none"> <li>• Lower Sproul Fee Governance. Fee Committee should meet quarterly and make decision about how the fee is used. Kelsey is working to get that committee operationalized.</li> <li>• Amber Hopkins has started on a temp basis while we are searching for an Event Coordinator.</li> <li>• Gallup survey create a great place to work. Came up with the focus for next year. Create a culture that's a great place to work.</li> <li>• Signed with Amazon, they will be on campus and construction , press release, then hire for the work that needs to be done</li> <li>• Creating FAQ Sheet that will be shared with the Board. Regarding contracts and questions that come up.</li> </ul>		
<b>NEW BUSINESS</b>	None		
<b>BOARD DECISIONS</b>			
No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Motion to approve 8-18-15 minutes. Motion passed unanimously.	Joe	Immediately
3	Motion to amend the agenda to move to close session.	John	Immediately
3	Motion to move to close session.	Joe	Immediately
4	Motion to approve Executive Director equity adjustment.	Joe	Effective July 1, 2015.
5	Motion to move ASUC Student Union update after the Committee reports	Jonathan	Immediately
9	Motion to adjourn the meeting.	Jonathan	Immediately
<b>ACTION PLAN</b>			
No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	None.		
<b>General Announcements</b>			
<ul style="list-style-type: none"> <li>• None</li> </ul>			

Meeting adjourned at 1:54 pm.



**ASUC SU Board of Directors  
Special Meeting  
October 20, 2015  
12:30-2:00pm**  
Senate Committee Room, Eshleman 540

Agenda

- |                               |                     |
|-------------------------------|---------------------|
| 1. Approval of Agenda         | [2 min]             |
| 2. Recognition of Kelsey Finn | [5 min]             |
| 3. Public Comment             | [10 min]            |
| 4. Closed Session             |                     |
| a. Interim Director           | [35 min]            |
| b. Executive Director hiring  | [25 min]            |
| 5. Return to Open Session     | [10 min, if needed] |
| 6. Adjourn                    |                     |

**ASUC SU BOARD MEETING MINUTES**

<b>SUBJECT</b>	<b>ASUC Student Union Board Meeting</b>	<b>DATE</b>	<b>October 20, 2015</b>
<b>CHAIR</b>	John Ready	<b>TIME</b>	12:30 – 2:00 pm
<b>LOCATION</b>	Senate Chamber Eshleman Hall	<b>SCRIBE</b>	Nikou Shafaghi
<b>ATTENDEES</b>	Kelsey, Yordanos, Joe, Ismael, David, Walker, Lavanya, Aaron, Emily, Jesse, Jamie, Suzi, Joseph		

**KEY POINTS DISCUSSED**

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Approval of Agenda</b>	<ul style="list-style-type: none"> <li>Motion by Joe to approve the agenda, Aaron seconds. Motion passes unanimously.</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>Dean of Students Joseph Greenwell presented hiring plans for Executive Director Search and interim leadership.</li> <li>The Board thanked Kelsey and presented her with a certificate for her dedication and leadership for ASUC Student Union.</li> <li>Motion by Joe to move to close session. Ismael seconds. Motion passed unanimously</li> </ul>
<b>Interim Executive Director</b>	<ul style="list-style-type: none"> <li>The Board supports Joseph’s hiring plans and for him to serve as the interim Executive Director of ASUC Student Union.</li> <li>Motion by Aaron to adjourn. Yordanos seconds. Motion passed unanimously.</li> </ul>

**NEW BUSINESS** None

**BOARD DECISIONS**

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Motion to approve the agenda. Motion passed unanimously.	Joe	Immediately
3	Motion to move to close session.	Joe	Immediately

**ACTION PLAN**

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	None.		

**General Announcements**

- None

Meeting adjourned at 1:57 pm.



**SU Board Meeting  
October 28, 2015  
12-2pm  
Career Center, Gold & Blue Room**

Agenda

- |  |          |
|--|----------|
| 1. Approval of Minutes and Agenda                                  | [2 min]  |
| 2. Public Comment  | [10 min] |
| 3. Committee Updates   |          |
| a. Facilities/Ops  | [15 min] |
| i. Space Limit Reservation Policy ( <i>vote at agenda item 5</i> ) |          |
| b. Bus Dev/Finance   | [10 min] |
| c. Org and Governance  | [5 min]  |
| i. Bylaws drafting in progress                                     |          |
| 4. SU Programming Update (Jamie)                                   | [10 min] |
| 5. Executive Director Report                                       | [20 min] |
| 6. Consent Calendar  | [10 min] |
| a. Space Limit Reservation Policy                                  |          |
| 7. Closed Session  | [35 min] |

**ASUC SU BOARD MEETING MINUTES**

<b>SUBJECT</b>	<b>ASUC Student Union Board Meeting</b>	<b>DATE</b>	<b>October 28, 2015</b>
<b>CHAIR</b>	John Ready	<b>TIME</b>	12:00 – 2:00 pm
<b>LOCATION</b>	Career Center Blue and Gold Room	<b>SCRIBE</b>	Nikou Shafaghi
<b>ATTENDEES</b>	Suzi, Joseph, Lavanya, Ismael, Jamie, Joe, Walker, Adair, Rosemarie, Emily, Aaron, Jenna, DJ, Jesse, John		

**KEY POINTS DISCUSSED**

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Motion by Aaron to approve the minutes and agenda, Rosemarie seconds. Motion passes unanimously.</li> <li>• Motion by Joe to move to close session, John seconds. Motion passed unanimously.</li> <li>• Motion by John to move to open session. Aaron seconds. Motion passed unanimously.</li> </ul>
<b>Banking Vendor Discussion</b>	<ul style="list-style-type: none"> <li>• Motion to approve the banking vendor lease as given to the Board and explained by David Robinson, Aaron seconds. Jenna amends for it to be tabled for a later date. Motion is not supported. Motion fell on the floor.</li> <li>• Motion by Emily to approve the lease as described by David: Bank of the West is the preferred vendor, Dollar amount \$150K annually, 10 year contract. Motion amended by Lavanya to approve the lease contingent on approval of the MOU with the terms that were negotiated, Joe seconds. All in favour. 3 yays, 2 nays. No abstention. Motion passed.</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• None.</li> </ul>
<b>Committee Updates And Student Union Updates</b>	<p><u>Facilities/Operations Committee</u></p> <ul style="list-style-type: none"> <li>• Students of Color conference. Room needs and solutions.</li> <li>• Eshleman coffee will be open contingent on the Bus stop opening</li> <li>• Bridge opened.</li> <li>• Amazon build out starts next week, press release went out.</li> <li>• Bear’s Lair lunch menu changed.</li> <li>• Space Limit Reservation Policy (<i>vote at agenda item 5</i>)               <ul style="list-style-type: none"> <li>○ For student groups. Ops committee. Move to approve this policy by Aaron, Rosemarie seconds. No objection. Motioned passed unanimously.</li> </ul> </li> </ul> <p><u>Business Development/Finance Committee</u></p> <ul style="list-style-type: none"> <li>• None.</li> </ul> <p><u>Organization and Governance Committee</u></p> <ul style="list-style-type: none"> <li>• Bylaws drafting in progress.</li> </ul>

	<ul style="list-style-type: none"> <li>Alek is helping Org and Gov to draft it up and will bring it to the Board.</li> </ul> <p><u>Student Union Programming (Jamie)</u></p> <ul style="list-style-type: none"> <li>Halloween weekend, SU has been collaborating with various parties to make this a safe campus.</li> </ul>		
<b>Executive Director Report</b>	<ul style="list-style-type: none"> <li>Search update: google docs about the JD and asked for feedback. Isacson Miller can't meet our timelines. Spellman Johnson with a fee of 30% of ED's salary. SU will use salary</li> <li>Search committee make up is finalized.</li> <li>Action: send faculty names to Joseph</li> </ul>		
<b>NEW BUSINESS</b>	None		
<b>BOARD DECISIONS</b>			
No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Motion to approve 9-30-15 minutes. Motion passed unanimously.	Aaron	Immediately
3	Motion to move to close session.	Joe	Immediately
3	Motion to move to open session.	John	Immediately
4	Motion by Emily and amended by Lavanya to approve the lease contingent on approval of the MOU with the terms that were negotiated, Joe seconds. All in favour. 8 yays, 2 nays. No abstention. Motion passed.	Emily	immediately
5	Motion to approve the Space Limit Reservation Policy.	Aaron	Immediately
9	Motion to adjourn the meeting.	Aaron	Immediately
<b>ACTION PLAN</b>			
No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Send faculty names to serve on the hiring committee to Joseph	All	Immediately
<b>General Announcements</b>			
<ul style="list-style-type: none"> <li>None</li> </ul>			

Meeting adjourned at 2:01 pm.



**SU Board Meeting  
December 2, 2015  
12-2pm  
Senate Chambers – Eshleman Hall**

Agenda

- |                                      |          |
|--------------------------------------|----------|
| 1. Approval of Minutes and Agenda    | [2 min]  |
| 2. Public Comment                    | [10 min] |
| 3. Clinton Global Initiative request | [5 min]  |
| 4. Committee Updates                 |          |
| a. Facilities/Ops                    | [15 min] |
| <i>(for vote at agenda item 8)</i>   |          |
| i. UPP MOU                           |          |
| ii. Digital Signage Posting Policy   |          |
| b. Bus Dev/Finance                   | [20 min] |
| i. Q1 Report                         |          |
| c. Org and Governance                | [5 min]  |
| 5. SU Programming Update (Jamie)     | [10 min] |
| 6. UPP meeting update                | [5 min]  |
| 7. Executive Director Report         | [15 min] |
| 8. Consent Calendar                  | [10 min] |
| a. UPP MOU                           |          |
| b. Digital Signage Posting Policy    |          |
| 9. Closed Session                    | [20 min] |



**ASUC SU BOARD MEETING MINUTES**

<b>SUBJECT</b>	<b>ASUC Student Union Board Meeting</b>	<b>DATE</b>	<b>December 2, 2015</b>
<b>CHAIR</b>	John Ready	<b>TIME</b>	12:00 – 2:00 pm
<b>LOCATION</b>	Senate Chambers , Eshleman Hall	<b>SCRIBE</b>	Nikou Shafaghi
<b>ATTENDEES</b>	Yordanos, Lavanya, Aaron, Jesse, Emily, Suzi, Joseph, David, Adair, Jenna, John		

**KEY POINTS DISCUSSED**

TOPIC	HIGHLIGHTS
<b>UPDATES &amp; REPORTS</b>	
<b>Approval of Previous Meeting Minutes</b>	<ul style="list-style-type: none"> <li>• Motion by Lavanya to approve the minutes and agenda, Aaron seconds. Motion passed unanimously.</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Clinton Global Initiative Request</b>	<ul style="list-style-type: none"> <li>• Context: Shared partnership between CGI and the University.</li> <li>• CGI’s request to reserve Campus Living Room is denied as the Board is standing on principal about non-reservable space (Campus Living Room is a non-reservable space).</li> </ul>
<b>Committee Updates</b>	<p><u>Facilities/Operations Committee</u></p> <ul style="list-style-type: none"> <li>• Buildings have been 24/7 with two entrances. One in MLK and one in Eshleman Hall. Entrance requires Cal ID.</li> <li>• Working to resolve access issues.</li> <li>• Holiday catering will be a big push for sales.</li> <li>• Tracey Lopez and Luqman Frank have been hired as Event Planners working with Event Services in Operations.</li> <li>• Part time security has started developing their rounds.</li> <li>• Marketing team has been working for more signage for the food court. External dining graphics will go up shortly with vendor’s logos.</li> <li>• UPP MOU               <ul style="list-style-type: none"> <li>○ Concerns covered in the lease.</li> <li>○ MOU is a political document and per David’s advice people can be held accountable for their commitments.</li> </ul> </li> <li>• Digital Signage Posting Policy is underway.</li> </ul> <p><u>Business Development/Finance Committee</u></p> <ul style="list-style-type: none"> <li>• 155 MLK use for revenue generating. The consensus is that this should be a revenue generating/workshop spaces.</li> <li>• Chartwells Labor issues: this is a work in progress. Committee decided on a realistic timeline. Looking at the next academic year and possibly further to discuss options.</li> <li>• Q1 Report               <ul style="list-style-type: none"> <li>○ \$615K deficit. Have not seen the campus fee transfer yet. Working on</li> </ul> </li> </ul>

	<p>getting the transfer.</p> <ul style="list-style-type: none"> <li>• Business and Finance will take on Chartwells addendum.</li> </ul> <p><u>Organization and Governance Committee</u></p> <ul style="list-style-type: none"> <li>• Bylaws are work in progress. <ul style="list-style-type: none"> <li>○ Quorum requirements for committees was discussed</li> <li>○ Removing committee members was discussed.</li> </ul> </li> <li>• Please complete doodle poll for Sp 16 Board meetings.</li> <li>• Executive Director search- Spelman and Johnson is the firm who will be conducting the search. Firm will be meeting with al constituents in last week of January 2016. Committee is finalized expect for looking for faculty.</li> </ul>		
<b>UPP Meeting Update</b>	<ul style="list-style-type: none"> <li>• John and Joseph met with Solly and Amy. Had a good meeting. There is an understanding moving forward who points of contacts are and how the Board should be notified of matters.</li> </ul>		
<b>Executive Director Report</b>	<ul style="list-style-type: none"> <li>• Meeting with SU directors bi-weekly.</li> <li>• Budget continues to be a challenge at campus level. More info will come in January 2016.</li> </ul>		
<b>NEW BUSINESS</b>	None		
<b>Consent Calendar</b>	<ul style="list-style-type: none"> <li>• Motion by Aaron to approve consent calendar, Lavanya seconds. Motion passed unanimously.</li> <li>• Motion by Aaron to move to close session, Emily seconds. Motion passed unanimously.</li> <li>• Motion by Aaron to adjourn. Lavanya seconds. Motion passed unanimously.</li> </ul>		
<b>BOARD DECISIONS</b>			
No.	ACTION ITEM(S)	OWNER	TARGET DATE
1	Motion to approve 10-28-15 minutes. Motion passed unanimously.	Lavanya	Immediately
3	Motion to approve consent calendar.	Aaron	Immediately
3	Motion to move to close session.	Aaron	Immediately
4	Motion to adjourn the meeting	Aaron	immediately
<b>ACTION PLAN</b>			
No.	ACTION ITEM(S)	OWNER	TARGET DATE
	None		
<b>General Announcements</b>			
<ul style="list-style-type: none"> <li>• None</li> </ul>			

Meeting adjourned at 2:01 pm.