



ASUC Student Union Operations Committee Agenda & Minutes

Friday, February 12th

10:30 am - 11:30 am, Zoom meeting link:

<https://berkeley.zoom.us/j/99984323347?pwd=RHRra2Y1Z0syU0Eyekw0TElyK05OZz09>

| Title | Name | Present |
|--|-------------------------|---------|
| Committee Members | | |
| GA Internal Vice President | Liz Lawler | yes |
| ASUC Executive Vice President | Melvin Tangonan | no |
| Professor of Nutritional Sciences & Toxicology | Gregory Aponte | no |
| SU Director of Facilities | Sharay Pinero | yes |
| ASUC Undergraduate Rep. | Lydia Zhong | no |
| ASUC Spaces Director | Elif Sensurucu | yes |
| SU Director, Marketing & Creative | Katelyn Nomura-Weingrow | yes |
| Director of Real Estate and Acquisition | Michelle De Guzman | yes |
| ASUC Undergraduate Rep | Kevin Yi | yes |
| SU Events Director | Tiffany Perales | yes |
| Ex-Officio Members | | |
| SU Executive Director/Associate Dean of Students | Bahar Navab | |
| SU Board Chair | Brian Zhou | |



- I. Meeting called to order at 10:37 am
- II. Approval of the Agenda 1 min
 - A. Motion to approve by Kevin
- III. Public Comment 5 min
 - A. No public comment
- IV. Items of Business
 - A. Retail Broker Update
 - 1. SU Board email voted to move forward with Gordon Reality as a retail broker for the SU
 - B. [Criteria/rating sheet](#) for potential vendors
 - 1. Katelyn and Sharay have met with Brokers - hoping to have expectations clear up front
 - 2. Broker contract not finalized yet
 - 3. Broker timeline - proposal coming through and being able to evaluate
 - 4. Timeline - by next Month
 - 5. Brokers are limited on what they can limit/say to customers
 - 6. Rubric should internal
 - 7. Can broker fill out an evaluation sheet on their own with the potential vendors they meet with?
 - 8. Boil it down to things we're interested and looking for
 - 9. Listing clear parameters for potential vendors



10. Ops Committee will review by 2/19 and submit to SU Board for review with idea to finalize 2/26

11. Finance Subcommittee - reach out for their input

C. Inclusive Access (for textbooks)

1. Students could access textbooks for courses digitally instead of buying textbooks
2. Could potentially save textbooks - currently requires lecturing faculty to opt-into IA for their course
3. UCB can get lower rate if not in an opt-in model -> can negotiate with the publishers
4. UCB is only UC not using IA
5. UCB Student store textbook sales have been dropping
6. IA could have a large impact to Student Store sales
7. Software used to access textbook depends on the type of course material
 - a) Bookshelf is one of the platforms for digital books and is interactive (highlighting, underlining, etc.)
 - b) Pearson has stopped producing physical materials from 2021 onward
8. Will go to ASUC, SU board, Dean of Students, and more partners

D. Basic Needs 1st floor

1. Preparing to propose to SU Board about MLK 118 (where Girl



named Pinky was located) to run programming

- a) Kitchen is self contained and has its own door
- b) MLK 114, 112 is the large standalone kitchen; 107 is a smaller standalone kitchen

2. Working with an architect for schematics - they are paying for

3. Proposal would only cover costs for the space

4. Would be an MOU between Basic Needs and SU

5. Planning on proposing narrative to SU Board on 2/26

- a) Hoping to have food pick-up and potential teaching about cooking and food education

6. Holistic offering that would support many students

7. Basic Needs Center would cover any capital improvements involved with the project

8. Ops Committee could be interested in understanding alternates use of the space in question

- a) Likely would be leasing out to retail - but not an ideal space for vendors

9. .

E. Basic Needs [garage signage](#)

1. Basic Needs hoping to increase visibility in the garage

2. Basic Needs would cover cost

3. Would be plastic and hung in wire



4. Parking and Transportation owns the garage and manages the space
 - a) P&T is currently onboard
- F. 1st floor [entry signage](#)
 1. Request for copy editing of the language
- G. Updates: Vaccination site, Lower Sproul Outdoor Activity, etc.
 1. Vaccinations are well underway
 - a) 300-340/day
 - b) Next week will be open TU 12-5, W-F 8-5
 - c) Will continue to ramp up (hopefully M-F)
 - d) Get updates about doses from UHS end of the week
 - e) Currently only SU pro-staff are working on site
 - (1) Checking folks in with symptom screener before letting folks into vaccination site in Pauley ballroom and outside balcony
 - f) Currently UCB is still on tier 1 - 75+ and frontline custodial
 - g) No update about moving onto future tiers
 2. Lower Sproul Outdoor Activity
 - a) Instruction has been greenlighted and will launch next 2/16
 - b) First reservation 2/17, other requests are coming in
 - c) Collaborating with Cal performances and community ambassadors to set up and take down



3. Continuing to hand out masks at the front desk
 - a) 9-11, 2-5 subject to be minimized
 - (1) Slowly being lessened
 - b) Some construction happening in the building (MLK)
 4. STEP is still continuing to give out laptops and hotspots
 - a) Their inventory is decreasing as well - working on an inventory basis
 5. Art Studio is still operational and Art studio sales are still continuing
 6. 3rd floor MLK Lobby flooring being replaced
 7. B north will have security doors being added to the cubicle zones
 8. CERC is having their space reconfigured
 9. Trash enclosures will have door improvements to increase security
 10. An office is being split into two in the SU
- V. Recommendations to the Board
- A. Ops Committee will review criteria for potential vendors & recruit help from the finance committee by 2/19 and will seek feedback from the SU board before 2/26. Ultimately, recommendation is for the board to have a solidified vision of what they want from vendors.
 - B. SU Ops Committee recommends to the board that the SU Board approve moving towards Inclusive Access
- VI. Adjournment