



# ASUC Student Union Operations Committee Agenda & Minutes

*Monday, November 16th 2020*

*9-10 AM, Zoom Meeting Link:*

<https://berkeley.zoom.us/j/92471254788?pwd=U05VaGVYUzRZTFpS2ZNSUhJdU1NQT09>

Title	Name	Present
<b>Committee Members</b>		
GA Internal Vice President	Liz Lawler	yes
ASUC Executive Vice President	Melvin Tangonan	no
ASUC Senator	Liam Willingham	no
Professor of Nutritional Sciences & Toxicology	Gregory Aponte	yes
SU Director of Facilities	Sharay Pinero	yes
ASUC Undergraduate Rep.	Lydia Zhong	no
ASUC Spaces Director	Elif Sensurucu	yes
SU Director, Marketing & Creative	Katelyn Nomura-Weingrow	yes
Director of Real Estate and Acquisition	Michelle De Guzman	yes
<b>Ex-Officio Members</b>		
SU Executive Director/Associate Dean of Students	Bahar Navab	yes
SU Board Chair	Brian Zhou	yes



- I. Approval of the Agenda 1 min
  - A. Katelyn moves to approve
  - B. No objections
- II. Public Comment 5 min
  - A. No current public comment
- III. MOU with bridges ([link](#)) in regards to reserving event space in the SU 10 min
  - A. bridges scheduled to move out of MLK to HFA
  - B. bridges would still like to use SU event spaces
  - C. SU has asked for a 2 year agreement to allow new events team to revisit policies and practices
  - D. SU suggestion to use Bayview in Eshleman more than Tilden in MLK
  - E. MOU has a reduction in the use of Tilden, expansion of Pauley requests
  - F. Michelle moves to recommend approval to the SU Board
- IV. Commercial contracts for MLK and Esh 1st floors 10 min
  - A. Open spaces: Eshleman lobby, MLK 1st floor (La Cocina Kitchen spaces, 1 free standing, other 4 combined kitchens that could be walled off into two committees)
  - B. Goal: direction from the Ops committee to the Board
- V. 4th floor MLK proposal from Latinx Student Community 10 min
  - A. Once *bridges* and QARC vacate MLK 4th floor, the spaces revert back to revenue



- B. Do we think that we can bring a commercial partner in this time and place? Or would we like Latinx (or another campus service) to come in and cover costs?
  - 1. Do we think we could get market rate for it or offer it as a student service
  - 2. In the past has been used as auxiliary event space, KAPLAN testing
  - 3. In the past, there's also been interest in co-working space
- C. Considerations for safety and use of the open spaces on the 4th floor
  - 1. If there is going to be an open lounge space, there will need to be staff to manage the space
  - 2.
- D. Katelyn: concern about finding a commercial vendor right now
- E. Sharay has put together rough cost estimates for the space
  - 1. Would cover operations
  - 2. Interest in having the space being commercial
  - 3. Suggestion that cost would cover the open space to rent and manage the open space
  - 4. Campus use for office space should be paying the same amount the commercial vendor would be paying
  - 5. Berkeley Way West has mixed commercial and academic but with a clear separation, but the rent is considerable - they pay for



exclusive space including restrooms

- F. Contracts in SU are typically 5 years/5 years
- G. Interest in knowing more who the initiative is coming from and questions about professional staff
- H. Liz will check in w/Bahar asking for clarification about state and origin of proposal
- I. Parameters needed to consider any proposal
  - 1. Flexibility - around the office space
  - 2. Security
  - 3. Professional Staff oversight
  - 4. Reserves - costs to build up operational and capital reserves allocation

## VI. Updates

- A. Questions & Processes for vendor proposal
  - 1. Guide the SU Ops committee can work to develop for existing and prospective vendors
  - 2. What successes and lessons have we learned in other comparable locations ?
  - 3. The plan should show what they offer, why they think there is a demand of their offering in the Student Union, and price points they believe they can offer customers, and what rent would like us to consider.
- B. Assignments from the Board

## VII. Recommendations to the Board

- A. MLK spaces



1. 1st floor

a) Space 1 (118): Hold space for basic needs?

(1) Ops recommends holding the space (118) for basic needs until March 2021

b) Space 2 (114-112A): Do we accept existing proposal or RFP?

(1) Ops recommends that conversations with the existing proposal continues but needs to have sourcing clarified

(2) Ops recommends clarification on the rent and having clarification around their expectations of rent forgiveness

(3) Ops recommends clarification around the exact space requested

2. 4th floor

a) Any proposal from a campus partner will need to address certain parameters

(1) Parameters needed to consider any proposal

(a) Flexibility - around the office space

(b) Security

(c) Professional Staff oversight

(d) Reserves - costs to build up operational and



capital reserves allocation

(e) Campus Service - how are they serving the campus

(f) Debt service allocation

(g) Identify funding sources and longevity

3. Eshleman 1st floor

a) Ops wants more details

(1) What is their proposed rent?

VIII. Forward to next meeting:

A. 107 (Pinky & Reds)

1. Do we hold this space for existing vendor until they can meet the rent expectations or do we start advertising as an space for other vendors?

B. Utilizing a broker for soliciting vendors?

IX. Adjournment