



ASUC Student Union Board of Directors Agenda & Minutes

Thursday, September 29th

9 AM | Virtual Meeting via Zoom | <https://berkeley.zoom.us/j/5106425420>

Title	Name	Present
ASUC Student Union Board Members		
Title	Name	
Chair	Ken Lohatepanont	Yes
Vice Chair	Michelle De Guzman	Yes
ASUC President	Victoria Vera	Yes
ASUC Executive Vice President	Melvin Tangonan	Yes
GA President	Luis Tenorio	Yes
GA Internal Vice President	Liz Lawler	Yes
Undergraduate Representative	Brian Zhou	Yes
Graduate Representative	Martin Siron	Yes
University Representative	Emily Liu	Yes
University Representative	Fabrizio Mejia	Yes
Faculty Representative	Greg Aponte	No
Faculty Representative	Jennifer Miller	No
ASUC Student Union Executive Director		
ASUC Student Union Executive Director	Bahar Navab	Yes

Community Agreements



- Everyone participates, no one dominates - share airtime
- Honor time limits; staying on schedule is everyone's responsibility
- Speak your truth without blame or judgment
- Articulate hidden assumptions; challenge cherished beliefs
- Listen for understanding - inquire (ask) before you advocate (persuade)
- Remain open to outcome and innovation
- Critique ideas, not people or actions
- Recognize participants' contributions
- Be fully present at meetings and prepared
- Have fun!

Call to order at 9:10 am

- | | | |
|------|--|---------|
| I. | Approval of the Agenda and Minutes | 1 min |
| | A. Michelle motioned to approve and Brian seconds. Agenda and minutes are approved | |
| II. | Public comment | 5 mins |
| | A. None | |
| III. | Chair updates | 3 mins |
| | A. Ken is resigning as chair at the end of this meeting | |
| IV. | Chair election | 5 mins |
| | A. Bahar nominates Fabrizio | |
| | B. Ken nominates Brian. Brian accepts the nomination. | |
| | C. Fab steps back and supports Brian. | |
| | D. Brian is unanimously nominated, Martin seconds, no objections. | |
| | E. Brian Zhou is named Board chair as of October 1, 2020. | |
| V. | Executive director updates | 20 mins |
| | A. Amazon Hub is back to normal hours. | |



- B. Cal Student Store has in store retail and online.
- C. Art Studio does limited pick up and online classes
- D. STEP distribution for
- E. RSO access to come back and pick up essential items that they left behind. It is done through an online form.
- F. Individual workroom check out for students to reserve up to 2 hours (wellness visits, or other accommodations).
<https://eventservices.berkeley.edu/news/room/>
- G. AV project is moving forward in Pauley Ballroom.
- H. Sarah Barrett and Sharay Pinero are running a de-escalation training series to help better navigate issues as they come up in the SU.
- I. Monica Duran is leading a lecture series with E&I Division.
- J. Fall Fest, October 19-24. Some recorded and some live programs for spooky fun event.
- K. Bahar is working with number of stakeholders to designate Pauley Ballroom into a polling site for the November election. She will report back in October once things are finalized.

VI. Vendor updates

10 mins

- A. Pinky and Reds - considering the rent and the change of situation. She will be considering options and circle back.
- B. Bear's Lair- Alex Popov the manager is not interested to open outside. Bahar has suggested that he moves forward with the construction project.



Also talks about delivery options through delivery services.

- C. 1951 Coffee would still like to partner.
- D. Cal Student Store is significantly impacted. They would like to move to an exclusive access for textbooks. Nothing is concrete or decided. Bahar will meet with the store manager and will bring the results to the Board.

VII. Staffing update

- A. New: Andy Hang is the new building supervisor. We are excited to have him on board.
- B. Transitioned: Jaime Santoyo has moved from Event Services to Facilities. We are grateful for his services.
- C. New to the SU: Tiffany Perales and her team (Peter Golpeo and Marissa Berwick) have joined the Student Union from Business Operations. Officially joining as of October 1. Tiffany is joining Bahar's leadership team. Please do reach out for their amazing services. They offer virtual support.

VIII. Budget updates

10 mins

- A. Kirsten Casebolt- Director of Finance
 - 1. Only revenue that are coming in are from Amazon and Bank of The West. The Student Store revenue is significantly impacted and lower than what was expected.
 - 2. Bank of the West remains the same and no revenue from the Bear's Lair as it is closed.



3. Art Studio and Creative lab revenue have been significantly reduced.
 4. We don't expect any revenue from the Event Services.
 5. We don't have money coming in from the Work Study programs as we don't have many students filling those positions.
 6. The revised budget shows the revenue transfers and loss. The loss is about \$1.4 million. Mostly being covered by compensation. Not hiring vacancies, temp layoffs. Reduction in student staffing. Also have re-assigned staff to help with other areas.
 7. Non-comp savings. We are able to make reductions in non-comp that are facilities related.
 8. Tiffany's team hopes to add a line item for virtual support contract revenue that is slowly coming in.
- IX. Recap of Board vision meeting & discussion of next steps 5 mins
- A. Initial meeting happened on September 8. Ken suggests to table this for the Ops committee and circle back with the Board in the October meeting.
 - B. This conversation is tabled for the Ops committee meeting agenda.
- X. Reports and recommendations from committees 5 mins
- A. [Organization & Governance](#)
 1. A new Committee chair is needed
 2. Conversation about committee roles and responsibilities.
 - B. [Business & Finance](#)



1. Martin is co-chair with Rex.
2. Conversation about the budget Kirsten presented and goals
balancing students spaces and being financially secure

C. Operations & Facilities

1. Liz is temp chairing.
- XI. Motion by Ken to move to a closed session with Nikou and Kirsten stay. Melvin
seconds
- XII. Closed session - active contracts and HR updates 10
mins
- XIII. Ken moves to exit the close session and adjourn at 10:53 am.
- XIV. Thank you Ken for all your dedication and work!

Useful links for today:

[Minutes from SU Board vision meeting](#)